

**TOWNSHIP OF RESERVE MINUTES OF THE
REGULAR MONTHLY MEETING
September 2, 2026**

CALL TO ORDER

Commissioner Ron Neurohr called the meeting to order on September 2, 2026, at 7:00 PM. Commissioner Ron Neurohr requested a moment of silence in memory of Manager Kowalski's daughter, Maria. Commissioner Neurohr extended his condolences to the Kowalski family and asked that they be remembered in our thoughts and prayers during this difficult time.

ROLL CALL

Commissioner Neurohr asked Secretary Shores to call the roll as follows:

PRESENT: Commissioner Sharon Sweeney, Commissioner John Kaib, Commissioner Ed Vincent, Commissioner Ron Neurohr, Solicitor Emily Mueller, Engineer Gordon Taylor, and Chief Brandon Morgan

Commissioner Rob Stephens and Manager Jan Kowalski were not in attendance.

ALSO, PRESENT: 4 visitors

EXECUTIVE SESSION

Commissioner Neurohr announced that the Board of Commissioners held an Executive Session this evening at 6:00pm to discuss personnel matters and legal matters with the Solicitor.

PUBLIC COMMENTS – None

APPROVAL OF CONSENT AGENDA

Commissioner Neurohr requested a motion to approve the Consent Agenda. Commissioner Sweeney made the motion for the Consent Agenda, with a second by Commissioner Kaib. All in favor. Motion carries unanimously.

RESOLUTIONS TO BE CONSIDERED FOR ADOPTION –

- Resolution 813 – Setting the 2027 Pension Plan Contribution for the Police Pension Plan. Commissioner Kaib made the motion to approve Resolution 813 - Setting the 2027 Pension Plan Contribution for the Police Pension Plan, with a second by Commissioner Sweeney. All in favor. Motion carries unanimously.
- Resolution 814 – Municipal Police Cooperative Agreement – to participate in a multi-jurisdictional task force to enforce DUI laws. Commissioner Kaib made the motion to approve Resolution 814 – Municipal Police Cooperative Agreement – to participate in a multi-jurisdictional task force to enforce DUI laws, with a second by Commissioner Vincent. All in favor. Motion carries unanimously.

ORDINANCES TO BE INTRODUCED – None

ORDINANCES TO BE CONSIDERED FOR ENACTMENT – None

COMMITTEE REPORTS

PUBLIC SAFETY CHAIR JOHN KAIB – Commissioner Kaib read the report from the VFD.

Chief Brandon Morgan stated that the Police report can now be accessed and read on the Township website following the monthly meeting.

Steve Kline, Interim Executive Director of Ross/West View EMS gave an update on emergency medical services.

PUBLIC WORKS CHAIR ED VINCENT – Commissioner Vincent read the August Public Works report submitted to the Township Manager.

FINANCE CHAIR SHARON SWEENEY – Commissioner Sweeney reported that they are currently working on the 2027 budget.

RECREATION CHAIR SHARON SWEENEY – Commissioner Sweeney reported that the next event for the Township will be the Halloween Parade on October 24th and it will be on a Saturday this year. Commissioner Sweeney stated that the event after the Halloween Parade will be the Light Up Event on December 4th, 2026.

PUBLIC RELATIONS/INTERGOVERNMENTAL AFFAIRS CHAIR RON NEUROHR –

Commissioner Neurohr reported that he met frequently with the Township Manager to keep informed of upcoming events.

Commissioner Neurohr reported that he and Commissioner Vincent did attend the Coffee with the Manager the previous Friday with Congressman Chris Deluzio as the special guest.

MANAGER'S REPORT – None

SOLICITOR'S REPORT – Ms. Mueller reported on August 17th, a court order from a Common Pleas Judge required Allegheny County to launch a full property reassessment beginning in 2027 and finishing by 2032.

ENGINEER'S REPORT – Mr. Taylor reported that LSSE did submit a report for the month of July to the Township Manager.

GIRTYS RUN REPORT – None

COMMUNICATIONS AND RECOGNITIONS – None

OLD BUSINESS – None

NEW BUSINESS –

- Motion to authorize Chief Administrative Officer of Police and Non-Uniform Pension Plans to sign the 2027 Minimum Municipal Obligation calculated by Acrisure. Commissioner Kaib made the motion to authorize Chief Administrative Officer of Police and Non-Uniform Pension Plans to sign the 2027 Minimum Municipal Obligation calculated by Acrisure, with a second by Commissioner Vincent. All in favor. Motion carries unanimously.
- Motion on authorize Partial Payment No. 1 in the amount of \$67,940.08 to A. Folino Construction for the 2025 Roadway Improvement Program Contract No. 25-R01. Commissioner Sweeney made the motion to authorize Partial Payment No. 1 in the amount of \$82,185.95 to A. Folino Construction for the 2025 Roadway Improvement Program Contract No. 25-R01, with a second by Commissioner Vincent. All in favor. Motion carries.

- Motion to authorize Partial Payment No. 1 in the amount of \$67,940.08 to A. Folino Construction for the Electric Hill Paving Project, Contract No. 25-R02 (partially covered by a CDBG-50 grant in the amount of \$28,540). Commissioner Sweeney made the motion to authorize Partial Payment No. 1 in the amount of \$67,940.08 to A. Folino Construction for the Electric Hill Paving Project, Contract No. 25-R02, with a second by Commissioner Kaib. All in favor. Motion carries unanimously.
- Motion to authorize Partial Payment No. 2 (final) in the amount of \$7,548.90 to A. Folino Construction for the Electric Hill Paving Project, Contract No. 25-R02, contingent upon LSSE's confirmation that the punch list items were completed. Commissioner Neurohr made the motion to conditionally authorize Partial Payment No. 2 (final) in the amount of \$7,548.90 to A. Folino Construction for the Electric Hill Paving Project, Contract No. 25-R02 upon the Engineers final approval, with a second by Commissioner Vincent. All in Favor. Motion carries unanimously.
- Motion to authorize Reserve Township Police Department to investigate the feasibility of establishing a drone program with the goal of applying for grant funding to cover the initial cost of equipment and training. Commissioner Kaib made the motion to authorize Reserve Township Police Department to investigate the feasibility of establishing a drone program with the goal of applying for grant funding to cover the initial cost of equipment and training, with a second by Commissioner Vincent. All in favor. Motion carries unanimously.

NEXT PUBLIC MEETING ANNOUNCEMENT – Mr. Neurohr announced the next public meeting would be on Wednesday, October 7, 2026, at 7 P.M.

ADJOURNMENT – There being no further business to discuss, Commissioner Ron Neurohr requested a motion to adjourn the meeting. Commissioner Ed Vincent motioned to adjourn with a second by Commissioner Sharon Sweeney. All in favor.

The meeting was adjourned at 7:25 P.M.

Respectfully submitted,

Mia Shores, Secretary