

**TOWNSHIP OF RESERVE MINUTES OF THE
REGULAR MONTHLY MEETING
August 5, 2026**

CALL TO ORDER

Commissioner Ron Neurohr called the meeting to order on August 5, 2026, at 7:00 PM.

ROLL CALL

Commissioner Neurohr asked Secretary Shores to call the roll as follows:

PRESENT: Commissioner Sharon Sweeney, Commissioner Rob Stephens, Commissioner John Kaib, Commissioner Ed Vincent, Commissioner Ron Neurohr, Manager Jan Kowalski, Solicitor Emily Mueller, Engineer Alex Gesk in place of Engineer Gordon Taylor, and Chief Brandon Morgan

ALSO, PRESENT: 5 visitors

EXECUTIVE SESSION

Commissioner Neurohr announced that the Board of Commissioners held an Executive Session this evening at 6:00pm to discuss personnel matters and legal advice regarding contract matters.

PUBLIC COMMENTS – None

APPROVAL OF CONSENT AGENDA

Commissioner Neurohr requested a motion to approve the Consent Agenda. Commissioner Sweeney made the motion for the Consent Agenda, with a second by Commissioner Stephens. All in favor. Motion carries unanimously.

RESOLUTIONS TO BE CONSIDERED FOR ADOPTION –

- Resolution 811 – Updating the Reserve Township Drought Contingency Plan. Commissioner Stephens made the motion to approve Resolution 811 - Updating the Reserve Township Drought Contingency Plan, with a second by Commissioner Vincent. All in favor. Motion carries unanimously.
- Resolution 812 – Authorizing a GEDTF Application in the amount of \$432,854 to fund Edison Street Roadway Improvements. Commissioner Sweeney made the motion to approve Resolution 812 – Authorizing a GEDTF Application in the amount of \$432,854 to fund Edison Street Roadway Improvements, with a second by Commissioner Vincent. Commissioner Neurohr asked if the public had any comments on this item. Michelle Steinmetz – 2718 Edison Street – Ms. Steinmetz thanked the Board for their consideration to put a turn-around in on Edison Street. All in favor. Motion carries unanimously.

ORDINANCES TO BE INTRODUCED – None

ORDINANCES TO BE CONSIDERED FOR ENACTMENT – None

COMMITTEE REPORTS

PUBLIC SAFETY CHAIR JOHN KAIB – Commissioner Kaib read the report from the Police Department. Commissioner Stephens read the report for June and the Semi-Annual report from the VFD.

PUBLIC WORKS CHAIR ED VINCENT – Commissioner Vincent read the June and July Public Works report submitted to the Township Manager.

FINANCE CHAIR SHARON SWEENEY – Commissioner Sweeney reported that they are currently working on the 2027 budget.

RECREATION CHAIR SHARON SWEENEY – Commissioner Sweeney reported that the next event for the Township will be the Halloween Parade on October 24th and it will be on a Saturday this year.

PUBLIC RELATIONS/INTERGOVERNMENTAL AFFAIRS CHAIR RON NEUROHR – Commissioner Neurohr stated that he attended the COG Meeting.

Commissioner Neurohr reported that he met frequently with the Township Manager to keep informed of upcoming events.

Commissioner Neurohr reported that school will be back in session soon and he hopes that residents will use caution around the Township when they see children standing at the bus stops.

MANAGER'S REPORT – Manager Kowalski reported that she updated the Drought Contingency Plan, that has to be updated every 3 years and submitted to the Pa Department of Environmental Protection. She also prepared the Annual Water Allocation Permit Compliance Report to submit to the DEP.

Manager Kowalski reported that there are 3 more Coffee with the Manager Fridays for the remainder of the year. The next one will be on August 28th and the special guest will be Congressman Chris Deluzio. The next one will be on October 2nd, and the special guest will be the Reserve Volunteer Fire Department, and the last one will be October 30th, and the special guest will be Ross/West View EMS.

SOLICITOR'S REPORT – Ms. Mueller reported that the most work last month went toward Right To Know requests. There was an appeal to the District Attorney's office of a Right To Know decision made by the Township. The District Attorney's Office found in the Township's favor.

ENGINEER'S REPORT – Mr. Gesk reported that LSSE did submit a report for the month of June to the Township Manager.

GIRTYS RUN REPORT – None

COMMUNICATIONS AND RECOGNITIONS – Commissioner Neurohr wanted to recognize Township native and recent Shaler Area Graduate, Bria Bosiljevac, for being named pitcher of the year by the PA Softball Coaches Association and Softball Player of the Year by the Pittsburgh Post Gazette. Bria led the Shaler Girls Softball team to both WPIAL and PIAA Championships this year and is committed to play NCAA Division I softball at Indiana University in the Fall. On behalf of the Board, Commissioner Neurohr would like to wish her continued success throughout her college education and softball career.

OLD BUSINESS – None

NEW BUSINESS –

- Motion to authorize the advertisement for bids for the Mount Troy Waterline Replacement Project. Commissioner Stephens made the motion to authorize the advertisement for bids for the Mount Troy Waterline Replacement Project, with a second by Commissioner Sweeney. All in favor. Motion carries unanimously.
- Motion on request from Ross/West View EMS to conduct joint training classes on vehicle rescue at Rusty Hook Junkyard. *Classes to be held on the following Sundays in 2026: Sept. 27, Oct. 4, Oct. 11, Nov. 8.* Commissioner Kaib made the motion to authorize the request from Ross/West View EMS to conduct joint training classes on vehicle rescue at Rusty Hook Junkyard, with a second by Commissioner Stephens. All in favor. Motion carries.
- Discussion on request of Geyer Homes, LLC, to amend the Developer's Agreement and/or Set Aside Agreement to permit the release of pledged funds prior to the completion of all obligations under the Developer's Agreement. No action shall be taken.
- Motion to amend the agenda to add acceptance of the retirement of James Roemer from the Public Works Department. (this item was received after the agenda was posted). Commissioner Vincent made the motion to amend the agenda to add acceptance of the retirement of James Roemer from the Public Works Department, with a second by Commissioner Sweeney. All in Favor. Motion carries unanimously.
- Motion to accept the retirement of James Roemer, from the Public Works Department, with an effective date of August 12, 2026. Commissioner Vincent made the motion to accept the retirement of James Roemer, from the Public Works Department, with an effective date of August 12th, with a second by Commissioner Kaib. All in favor. Motion carries unanimously.

NEXT PUBLIC MEETING ANNOUNCEMENT – Mr. Neurohr announced the next public meeting would be on Wednesday, September 2, 2026, at 6 P.M.

ADJOURNMENT – There being no further business to discuss, Commissioner Ron Neurohr requested a motion to adjourn the meeting. Commissioner Rob Stephens moved to adjourn with a second by Commissioner Ed Vincent. All in favor.

The meeting was adjourned at 7:30 P.M.

Respectfully submitted,

Mia Shores, Secretary