

**TOWNSHIP OF RESERVE MINUTES OF THE
REGULAR MONTHLY MEETING
July 1, 2026**

CALL TO ORDER

Commissioner Ron Neurohr called the meeting to order on July 1, 2026, at 7:00 PM.

ROLL CALL

Commissioner Neurohr asked Secretary Shores to call the roll as follows:

PRESENT: Commissioner Sharon Sweeney, Commissioner Rob Stephens, Commissioner John Kaib, Commissioner Ed Vincent VIA Zoom, Commissioner Ron Neurohr, Manager Jan Kowalski, Solicitor Emily Mueller, Engineer Gordon Taylor, and Chief Brandon Morgan

ALSO, PRESENT: 30 visitors

EXECUTIVE SESSION

Commissioner Neurohr announced that the Board of Commissioners held an Executive Session this evening at 6:00pm to discuss legal advice on budgetary matters, a potential contract dispute, enforcement matters and personnel matters.

PUBLIC COMMENTS –

Ken Vybiral – 2439 Arlington Steet – Mr. Vybiral informed the Board that police were recently called to a home on Arlington Street in response to a party. He expressed concern that the property may be operating as a short-term rental, such as an Airbnb, and asked whether the Township has the authority to regulate short-term rental properties.

Michelle Steinmetz – 2718 Edison Street – Ms. Steinmetz presented a petition to the Board requesting consideration of a turnaround at the top of Edison Street. She explained that large trucks frequently use residential driveways to turn around, resulting in damage to private property.

Christine Shelly – 2715 Edison Street – Ms. Shelly informed the Board of her concerns regarding Edison Street, noting that trucks frequently turn around on the street and that vehicles parked along the roadway further reduce its already narrow width. Manager Kowalski stated that Edison Street is a Township road and that the issue was discussed during the engineering meeting the previous week. She reported that an engineer with LSSE met with Township staff that morning to review the scope of work. The engineer will evaluate the feasibility of constructing a hammerhead turnaround at the top of Edison Street. Manager Kowalski also noted that a grant may be available to help offset the cost of the proposed project.

APPROVAL OF CONSENT AGENDA

Commissioner Neurohr requested a motion to approve the Consent Agenda. Commissioner Sweeney made the motion for the Consent Agenda, with a second by Commissioner Stephens. All in favor. Motion carries unanimously.

RESOLUTIONS TO BE CONSIDERED FOR ADOPTION – None

ORDINANCES TO BE INTRODUCED – None

ORDINANCES TO BE CONSIDERED FOR ENACTMENT – None

COMMITTEE REPORTS

PUBLIC SAFETY CHAIR JOHN KAIB – Commissioner Kaib read the report from the Police Department. Commissioner Stephens read the report from the VFD.

PUBLIC WORKS CHAIR ED VINCENT – Commissioner Vincent will include the June Public Works Report at next month's meeting.

FINANCE CHAIR SHARON SWEENEY – Commissioner Sweeney had nothing to report on Finance.

RECREATION CHAIR SHARON SWEENEY – Commissioner Sweeney reported that the next event for the Township will be the Halloween Parade in October and it will be on a Saturday this year.

PUBLIC RELATIONS/INTERGOVERNMENTAL AFFAIRS CHAIR RON NEUROHR – Commissioner Neurohr stated that he attended the COG Meeting. Commissioner Neurohr reported that he met frequently with the Township Manager to keep informed of upcoming events.

MANAGER'S REPORT – Manager Kowalski reported that she had the Coffee with the Manager last Friday, and the next special guest will be Allegheny Land Trust.

SOLICITOR'S REPORT – Ms. Mueller reported on a recent Pennsylvania Supreme Court ruling on the regulation of skill games.

ENGINEER'S REPORT – Mr. Taylor reported that LSSE did submit a report for the month of June to the Township Manager.

GIRTYS RUN REPORT – Mr. Ken Kaib reported that repairs are needed to the sanitary sewer lines at Haser Place development before acceptance by Girty's Run Joint Sewer Authority. He will get more information at their next meeting and share it with the Board of Commissioners.

COMMUNICATIONS AND RECOGNITIONS – None

OLD BUSINESS – None

NEW BUSINESS –

- Motion to accept the resignation of Manuel Pihakis from the Reserve Township Police Department, effective July 1, 2026. Commissioner Stephens made the motion to accept the resignation of Manuel Pihakis from the Reserve Township Police Department, effective July 1, 2026, with a second by Commissioner Kaib. All in favor. Motion carries unanimously.
- Motion to authorize execution of Reis Consolidation Plan, 2828 Mount Troy Road, as approved by Allegheny County Economic Development. Commissioner Kaib made the motion to authorize the execution of Reis Consolidation Plan, subject to the changes requested by the Township Engineer in their letter dated June 25, 2026, with a second by Commissioner Stephens. All in favor. Motion carries unanimously.
- Motion on Change Order No. 2 (final) for Contract 25-SW1, Electric Hill Storm Sewer Improvements. (*decrease of \$2,265.00 based on final quantities*). Commissioner Sweeney made the motion to approve Change Order No. 2 (final) for Contract 25-SW1, Electric Hill

Storm Sewer Improvements, with a second by Commissioner Stephens. All in favor. Motion carries unanimously.

- Motion on Payment Request No. 2 for Contract 25-SW1, Electric Hill Storm Sewer Improvements. (*Approving payment in the amount of \$119,727.50 to Pampena Landscaping*). Commissioner Stephens made the motion to approve Payment Request No. 2 for Contract 25-SW1, Electric Hill Storm Sewer Improvements, with a second by Commissioner Sweeney. All in favor. Motion carries unanimously.
- Motion to authorize President Ron Neurohr to sign the Agreement with Morton Salt for Option Year 1 (2026-2027) through North Hills Council of Governments Joint Bid. (*Price per ton is \$95.03 vs. \$88.01 in previous year or 8% increase. This contract expands the minimum and maximum required purchase (60%-140% of allocation vs. 75%-125%) to provide more flexibility if winter snowfall is lighter or heavier than normal.*) Commissioner Kaib made the motion to authorize President Ron Neurohr to sign the Agreement with Morton Salt for Option Year 1 (2026-2027) through North Hills Council of Governments Joint Bid, with a second by Commissioner Stephens. All in favor. Motion carries unanimously.
- Discussion of Reserve Volunteer Fire Department, current financial condition, future challenges, and potential funding solutions. Presentation from Fire Chief Dave Moore, Jr. The presentation from Fire Chief Dave Moore, Jr., was to formally request consideration of a 1.0 mill Dedicated Fire Protection Tax for 2027 from the Board of Commissioners.

NEXT PUBLIC MEETING ANNOUNCEMENT – Mr. Neurohr announced the next public meeting would be on Wednesday, August 5, 2026, at 7 P.M.

ADJOURNMENT – There being no further business to discuss, Commissioner Ron Neurohr requested a motion to adjourn the meeting. Commissioner Rob Stephens motioned to adjourn with a second by Commissioner Sharon Sweeney. All in favor.

The meeting was adjourned at 7:59 P.M.

Respectfully submitted,

Mia Shores, Secretary