

**TOWNSHIP OF RESERVE MINUTES OF THE
REGULAR MONTHLY MEETING
JUNE 3, 2026**

CALL TO ORDER

Commissioner Ron Neurohr called the meeting to order on June 3, 2026, at 7:00 PM.

ROLL CALL

Commissioner Neurohr asked Secretary Shores to call the roll as follows:

PRESENT: Commissioner Sharon Sweeney VIA Zoom, Commissioner Rob Stephens, Commissioner John Kaib, Commissioner Ed Vincent, Commissioner Ron Neurohr, Manager Jan Kowalski, Solicitor Emily Mueller, and Engineer Gordon Taylor.

Chief Brandon Morgan was not present.

ALSO, PRESENT: 5 visitors

EXECUTIVE SESSION

Commissioner Neurohr announced that the Board of Commissioners held an Executive Session this evening at 6:00pm for the purpose of discussing personnel matters and pending litigation.

PUBLIC COMMENTS – None

APPROVAL OF CONSENT AGENDA

Commissioner Neurohr requested a motion to approve the Consent Agenda. Commissioner Stephens made the motion for the Consent Agenda, with a second by Commissioner Vincent. All in favor. Motion carries unanimously.

RESOLUTIONS TO BE CONSIDERED FOR ADOPTION –

- Resolution 810 – Adopting the Allegheny County 2026 Hazard Mitigation Plan. Commissioner Sweeney made the motion to adopt Resolution 810 – Adopting the Allegheny County 2026 Hazard Mitigation Plan, with a second by Commissioner Stephens. All in favor. Motion carries unanimously.

ORDINANCES TO BE INTRODUCED – None

ORDINANCES TO BE CONSIDERED FOR ENACTMENT – None

COMMITTEE REPORTS

PUBLIC SAFETY CHAIR JOHN KAIB – Commissioner Kaib read the report from the Police Department. Commissioner Stephens read the report from the VFD.

PUBLIC WORKS CHAIR ED VINCENT – Commissioner Vincent reported that for the month of May, Public Works performed weekly water testing for chlorine and bacteria, and all results were good. Public Works also performed quarterly water testing for TTHMs and Haloacetic Acids and the results were good. They prepared the 2025 Consumer Confidence Report for

submission to the DEP and distribution to the public. Public Works performed water shutoffs for nonpayment and rebuilt a hydrant valve on Arlor Dr.

Commissioner Vincent reported that Public Works performed routine sewer flushing at Maplewood, West Homestead, West Beckert and James Dr. Public Works trained on use of new sewer camera and replaced a manhole cover on Maplewood Dr.

Commissioner Vincent reported that Public Works did training on One Call Ticket Entry and attended a CPR class hosted by the North Hills COG.

Commissioner Vincent reported that Public Works responded to 21 One Calls, assisted with Clean Up Day on May 2nd, put up Military Banners, prepared flower beds for the memorials, repaired a collapsed storm drain on Biscayne, replaced a storm sewer on Ohm, replaced a stormwater inlet at Otto and Walters, built up and cold patched the dead end section of Logan St., started equipment inventory and installed an additional no outlet sign at Ohm and Edison.

FINANCE CHAIR SHARON SWEENEY – Commissioner Sweeney had nothing to report on Finance.

RECREATION CHAIR SHARON SWEENEY – Commissioner Sweeney reported that the next event for the Township will be the Halloween Parade in October.

PUBLIC RELATIONS/INTERGOVERNMENTAL AFFAIRS CHAIR RON NEUROHR – Commissioner Neurohr stated that he attended the COG Meeting two Thursdays ago. Also, he was with the Chief of Police on Memorial Day and saw how beautiful the memorials looked throughout the Township.

Commissioner Neurohr reported that he met frequently with the Township Manager to keep informed of upcoming events.

MANAGER'S REPORT – Manager Kowalski reported that she attended a regulatory update with the Engineer, LSSE, which keeps clients informed of permits and up to date on what's going on. Manager Kowalski also attended the Allegheny League of Municipalities Women in Government networking breakfast.

Ms. Kowalski reported that the school crossing guards were acknowledged at Coffee with the Manager last week, since it was the end of the school year. County Councilperson Lissa Geiger Shulman and Michael Brothers Recycling were guest speakers.

Ms. Kowalski stated that she planted the flowers at the memorials for Memorial Day and thanked Township resident Megan Clark for volunteering and helping to plant the flowers.

Ms. Kowalski reported she is meeting with Millvale's new Manager, Seth Abrams, on June 10th to discuss ways the municipalities can cooperate.

SOLICITOR'S REPORT – Ms. Mueller reported that they responded to a pending Right-to-Know request last month. Also, the Storm Water Operation and Maintenance Agreement for Haser Place was executed and will be recorded with Allegheny County. She will provide the recorded copy to Manager Kowalski. Ms. Mueller also helped with pending litigation matters.

ENGINEER'S REPORT – Mr. Taylor reported that LSSE did submit a report for the month of May to the Township Manager.

GIRTYS RUN REPORT – Mr. Ken Kaib reported that Girty's Run Joint Sanitary Authority tested all the manholes for Haser Place and everything worked. They also retested the piping, and some repairs need to be made.

COMMUNICATIONS AND RECOGNITIONS – Secretary Shores stated that Manager Kowalski received an email from a property owner that said: “A few weeks ago, there was another sewage pipe clog/break coming down the hill at the property at 3850 Spring Garden Rd. You might remember a similar upsetting thing happened a few years back, but this time there was less panic and I knew what to do! Thankfully Scott and the DPW were on top of it. Very thankful for Scott’s prompt and thorough attention to this matter. Scott’s communication on the situation and explaining the steps taken along with the steps needed to prevent this from happening in the future were very helpful. Please pass along my thanks to him, very much appreciated.”

OLD BUSINESS – None

NEW BUSINESS –

- Motion to approve Change Order No. 1 for Contract 26-S1, A-60 SFR & Sanitary Sewer Defect Repairs.
Commissioner Kaib made a motion to approve Change Order No. 1 for Contract 26-S1, A-60 SFR & Sanitary Sewer Defect Repairs, with a second by Commissioner Stephens. All in favor.
Motion to table carries unanimously.

NEXT PUBLIC MEETING ANNOUNCEMENT – Mr. Neurohr announced the next public meeting would be on Wednesday, July 1, 2026, at 7 P.M.

ADJOURNMENT – There being no further business to discuss, Commissioner Ron Neurohr requested a motion to adjourn the meeting. Commissioner Ed Vincent motioned to adjourn with a second by Commissioner Rob Stephens. All in favor.

The meeting was adjourned at 7:22 P.M.

Respectfully submitted,

Mia Shores, Secretary