

**TOWNSHIP OF RESERVE MINUTES OF THE
REGULAR MONTHLY MEETING
June 4, 2025**

CALL TO ORDER

Commissioner Neurohr called the meeting to order on June 4, 2025, at 7:00 PM.

ROLL CALL

Commissioner Neurohr asked Secretary Shores to call the roll as follows:

PRESENT: Commissioner Sharon Sweeney, Commissioner Rob Stephens, Commissioner John Kaib, Commissioner Ed Vincent, Commissioner Ron Neurohr, Manager Jan Kowalski, and Solicitor Mandi Culhane in place of Solicitor Emily Mueller
ALSO, PRESENT: 4 visitors

Manager Kowalski stated that Engineer Gordon Taylor was running late.
Ms. Shores stated that Engineer Gordon Taylor was now present.

EXECUTIVE SESSION

Commissioner Ron Neurohr reported that the Board of Commissioners held an Executive Session tonight at 6:00 pm, wherein the Board discussed pending litigation, potential litigation, and received legal advice from the Solicitor on various matters.

PUBLIC COMMENTS –

Members of the public wishing to speak should indicate such on the sign-in sheet when entering the meeting room. Anyone speaking on a non-agenda item may do so during the public comment period. Anyone speaking on an agenda item will be recognized at the appropriate time.

Per Resolution 612:

- *Speakers are limited to five (5) minutes.*
- *If more than one member of the public is here to speak on a particular topic, please designate one individual to represent the group.*
- *All comments shall be directed to the presiding officer.*
- *Any person making offensive, insulting, or threatening remarks may be removed.*

John Durso – 418 Cherrywood Dr. – Mr. Durso wanted to mention that he stopped by the Police Department and had the pleasure of meeting with 2 Police Officers – Sergeant Logan and Chief Morgan and he wanted to bring it to the Board’s attention that they were both very professional.

APPROVAL OF CONSENT AGENDA

Commissioner Sweeney made the motion to approve the consent agenda, with a second by Commissioner Stephens. All in favor. Motion carries.

RESOLUTIONS TO BE CONSIDERED FOR ADOPTION – None

ORDINANCES TO BE INTRODUCED – None

ORDINANCES TO BE CONSIDERED FOR ENACTMENT – None

COMMITTEE REPORTS

PUBLIC SAFETY CHAIR JOHN KAIB – Commissioner Kaib read the report from the Police Department. Commissioner Stephens read the report from the VFD.

PUBLIC WORKS CHAIR ED VINCENT – Commissioner Vincent reported that for the month of May, Public Works performed weekly water testing for chlorine and bacteria and all results were good. Public Works also performed the quarterly TTHM and Haa5 water sampling on May 6th.

Commissioner Vincent reported that Public Works repaired a main water break at 1025 Stanton Ave. Ext. on May 25th.

Commissioner Vincent reported that Public Works performed routine sewer flushing at Maplewood, West Homestead, West Beckert and James Dr.

Commissioner Vincent reported that Bob Garrison, Scott Lewis and Jan Kowalski attended Safety Day hosted by PA One Call on May 15th.

Commissioner Vincent reported that the Military Banners were installed along Mt. Troy Rd. and there is a chart to show you where your Veteran is located. Public Works also planted flowers at the Township memorials – thank you Brenckles for donating the flowers.

Commissioner Vincent reported that Public Works cleaned up 5 road kills, responded to 26 One Calls and cut grass on Township owned lots.

FINANCE CHAIR SHARON SWEENEY – Commissioner Sweeney had nothing new to report on Finance.

RECREATION CHAIR SHARON SWEENEY – Commissioner Sweeney reported that this is a slow time for events, but the Halloween Parade will be here before you know it.

PUBLIC RELATIONS/INTERGOVERNMENTAL AFFAIRS CHAIR RON NEUROHR – Commissioner Neurohr reported that he attended the last COG Meeting and was present at the Coffee with the Manager meeting last Friday. It was a well-attended meeting and very informative.

Commissioner Neurohr recognized Public Works for doing a great job installing the Military banners through inclement weather. It was raining and very windy, but they got the job done in time for Memorial Day. Also, thank you Brenckles for donating the flowers. Manager Kowalski helped plant the flowers at the Memorials and they all looked very nice. Thank you, West View, for letting Public Works borrow the bucket truck for the day to install the banners throughout the Township.

Commissioner Neurohr announced that flagger training, sponsored by the North Hills COG, will take place Thursday June 12th and Public Works will attend that class.

MANAGER'S REPORT – Manager Kowalski reported that she attended a strategic planning event with the Local Government Academy. Ms. Kowalski mentioned that they offer a newly elected officials'

class and are discussing the possibility of having a refresher class for people who have been elected officials for some time. Ms. Kowalski suggested for alternating years, there be a class for Managers because a lot of new Managers coming in could use a class on how Government works.

Manager Kowalski reported that the office has received requests on why the speed humps haven't been installed on Pittview Ave. and Lindy Paving (Peoples Gas Project) hasn't finished paving, and we don't want the speed humps to get destroyed by their machinery.

Manager Kowalski reported that the Paving Project that was awarded at the last meeting for Fleiner St., only the Base Bid was awarded because the Add Alternate No. 1 that was to be considered, repair a small wall on the upper part of Fleiner St., was not approved by the Board because additional funding is unavailable to award Add Alternate No. 1.

Manager Kowalski reported that the kickoff meeting for the Technology Replacement Project will be on Tuesday June 10th, because all the equipment has arrived and they are ready to get started on the project.

SOLICITOR'S REPORT – Ms. Culhane had nothing further to report outside of the certain legal matters discussed in Executive Session.

ENGINEER'S REPORT – Mr. Taylor reported that the CCTV Contract was awarded to Robinson Pipe Cleaning Company in the amount of \$52,000.00. The pre-construction meeting is scheduled for next week, where the Contractor will provide a detailed schedule of work.

Mr. Taylor reported that the 2025 PA Small Water and Sanitary Sewer Lining contract was awarded to Jet Jack, Inc. in the amount of \$107,800.00 and the pre-construction meeting is also scheduled for next week, where the Contractor will provide a detailed schedule of work.

Mr. Taylor reported that they have received complaints regarding work being done on West Beckert Street and they have contacted the contractor, and they will be out to clean up the debris and put down cold patch to repair the road as early as next week.

GIRTYS RUN REPORT – Mr. Ken Kaib had nothing to report.

COMMUNICATIONS AND RECOGNITIONS – Secretary Shores had nothing to report.

OLD BUSINESS –

- Motion to approve payment request No. 1 to El Grande Industries in the amount of \$79,852.50 for work performed to date on the West Beckert Storm Sewer Project. Commissioner Stephens made the motion to approve payment request No. 1 to El Grande Industries in the amount of \$79,852.50 for work performed to date on the West Beckert Storm Sewer Project, with a second by Commissioner Vincent. All in favor. Motion carries.

NEW BUSINESS –

- Motion to approve quote for CCTV work on Lonsdale and Electric Hill Storm Sewers to assist in design of 2 grant related projects. (Engineer to provide quotes prior to meeting). Commissioner Sweeney made the motion to approve the quote for CCTV work on Lonsdale and Electric Hill Storm Sewers from Robinson Pipe in the amount of \$4,000.00 (daily rate), with a second by Commissioner Vincent. All in favor. Motion carries.

- Motion to authorize President Ron Neurohr to sign the Agreement with Morton Salt for Option Year 1 (2025-2026) through North Hills Council of Governments Joint Bid. (Price per ton is \$88.01 vs. \$84.22 in previous year or 4.5% increase. Due to the increase in winter weather events last winter, we have increased the required tonnage from 400 to 600). Commissioner Stephens made the motion to authorize President Ron Neurohr to sign the Agreement with Morton Salt for Option Year 1 (2025-2026) through North Hills Council of Governments Joint Bid, with a second by Commissioner Vincent. All in favor. Motion carries.

NEXT PUBLIC MEETING ANNOUNCEMENT – Mr. Neurohr announced the next public meeting would be on Wednesday, July 2, 2025, at 7 P.M.

ADJOURNMENT – There being no further business to discuss, Commissioner Ron Neurohr requested a motion to adjourn the meeting. Commissioner Ed Vincent motioned to adjourn with a second by Commissioner Rob Stephens. All in favor.

The meeting was adjourned at 7:20 P.M.

Respectfully submitted,

Mia Shores, Secretary

APPROVED