

**TOWNSHIP OF RESERVE MINUTES OF THE  
REGULAR MONTHLY MEETING  
January 20, 2025**

**CALL TO ORDER**

Commissioner Neurohr called the meeting to order on January 20, 2025, at 7:00 PM.

**ROLL CALL**

Commissioner Neurohr asked Secretary Shores to call the roll as follows:

**PRESENT:** Commissioner Sharon Sweeney, Commissioner Rob Stephens, Commissioner John Kaib, Commissioner Ed Vincent, Commissioner Ron Neurohr, Manager Jan Kowalski, Solicitor Emily Mueller and Engineer Gordon Taylor

**ALSO, PRESENT:** Approximately 20 visitors

**EXECUTIVE SESSION**

Commissioner Ron Neurohr reported that the Board of Commissioners held an Executive Session tonight at 6:00 pm, wherein the following topics were discussed: employment and personnel matters, contracts and policies, actual and ongoing litigation as well as potential litigation and identifiable complaints.

**MOMENT OF SILENCE**

Commissioner Ron Neurohr asked to have a moment of silence for the dedicated civil leader of Etna, Pete Ramage, who passed away on January 17, 2025, and Vice-Chairman of Ohio Township, Jason Hines who passed away on December 24, 2024.

**SWEARING IN OF NEW POLICE OFFICERS –**

**Loyalty Oaths administered by District Judge Daniel J. Konieczka Jr.**

- Joshua Logan – Sergeant
- Manuel Pihakis – Police Officer

**PUBLIC COMMENTS –**

*Members of the public wishing to speak should indicate such on the sign-in sheet when entering the meeting room. Anyone speaking on a non-agenda item may do so during the public comment period. Anyone speaking on an agenda item will be recognized at the appropriate time.*

*Per Resolution 612:*

- *Speakers are limited to five (5) minutes.*
- *If more than one member of the public is here to speak on a particular topic, please designate one individual to represent the group.*
- *All comments shall be directed to the presiding officer.*
- *Any person making offensive, insulting, or threatening remarks may be removed.*

## **APPROVAL OF CONSENT AGENDA**

Commissioner Stephens made the motion to approve the consent agenda, with a second by Commissioner Sweeney. All in favor. Motion carries.

## **RESOLUTIONS TO BE ADOPTED – NONE**

## **ORDINANCES TO BE INTRODUCED –**

- Ordinance #703 – Setting Compensation of Tax Collector Commencing in 2026 (Requesting authorization to advertise). Commissioner Stephens made the motion to introduce Ordinance #703 Setting Compensation of Tax Collector Commencing in 2026, with a second by Commissioner Vincent. All in favor. Motion carries

## **ORDINANCES TO BE ENACTED –**

- Ordinance #702 – Restating the Police Pension Plan – Being duly advertised and open to public inspection as required by First Class Township Code, the ordinance is ready for enactment. Commissioner Sweeney made the motion to enact Ordinance #702 – Restating the Police Pension Plan, with a second by Commissioner Stephens. All in favor. Motion carries.

## **COMMITTEE REPORTS**

**PUBLIC SAFETY CHAIR JOHN KAIB** – Commissioner Kaib read the Police report submitted by Chief Morgan. Commissioner Stephens read the VFD Report.

**PUBLIC WORKS CHAIR ED VINCENT** – Commissioner Vincent reported that for the month of December, Public Works responded to 6 Winter Road Maintenance Events, 11 PA One Calls, 2 Road Clean Ups, 1 Pot Hole Patch, Put new “Welcome to Reserve” signs up, put up the Christmas Tree, worked for “Reserve Light Up” event on 12/5 and responded to the water main break at 100 Tarpon Dr. Commissioner Vincent recognized the Public Works Crew for a job well done and for maintaining the roads during snowy events.

**FINANCE CHAIR SHARON SWEENEY** – Commissioner Sweeney reported that the Township is very fortunate to have Jan as the Township Manager with her expertise in finance and she does an amazing job on the budget. Commissioner Sweeney recognized Jan and Mia for their research on getting the best deals when making purchases for the Township. Commissioner Sweeney welcomed the new officers to the Township and said that everyone is doing a wonderful job.

**RECREATION CHAIR SHARON SWEENEY** – Commissioner Sweeney reported that there is a small break in events until April, which will be the Easter Egg Hunt, and more information will soon be advertised.

**PUBLIC RELATIONS/INTERGOVERNMENTAL AFFAIRS CHAIR RON NEUROHR** – Commissioner Neurohr reported that he attended the COG meeting the previous Thursday and attended the Coffee with the Manager on Friday.

**MANAGER'S REPORT** – Manager Kowalski reported that she attended the first Board Meeting for the Local Government Academy Board, and she has been appointed to the Finance Committee.

Manager Kowalski reported that the State Auditor General was at the Township Office the prior week auditing the 2022 and 2023 Liquid Fuels Fund, and the full report will be ready soon. In the exit interview, the auditor stated that there were only 2 small findings that were related to before she and Mia started at the Township.

Manager Kowalski reported that Peoples Gas will be replacing the gas lines on Pittview Ave. between Arlington and Logan St., but with the cold weather, that may be pushed back.

Manager Kowalski reported that she was fortunate enough to go out on a salt run with one of the Public Works guys and she commended them for their hard work because it is very physical to operate the trucks when salting the roads. Manager Kowalski stated that she told Mia about it, so on Sunday, Mia asked to go out with Public Works to see how it was done and she also commended them for their hard work, and we appreciate them taking the time to educate us.

**SOLICITOR'S REPORT** – Ms. Mueller reported that the one of the Right To Know requests that was appealed was resolved completely in favor of the Township, the second one was resolved in part in favor of the Township and then sent to the DA's Office to finish the request.

**ENGINEER'S REPORT** – Mr. Taylor reported that the West Beckert Storm Sewer Improvements Project has been paused due to the cold and snowy weather and will resume early March when the temperatures begin to rise.

Mr. Taylor reported that the Geyer Road waterline trench restoration was completed by Youngblood Paving in December and the milling and paving of the Mt. Troy intersection and the eastbound lane of Geyer Road from Mt. Troy Rd. to the entrance of Haser Place will commence once the weather improves. There has been no grading activity at the site due to saturated soil.

**GIRTYS RUN REPORT** – No one was in attendance to report.

**COMMUNICATIONS AND RECOGNITIONS** – Secretary Shores reported that over the past 5 weeks, the Township Office received many compliments about how responsive Public Works has been with the snow and repairing the water main breaks within a few hours. Many residents are thankful for their hard work around the Township.

Secretary Shores also reported that the Township Manager received an email from a resident thanking her for her responsiveness and everything she does and has been doing for the township. The resident also stated that there are only 2 office staff members, Jan and Mia, and mentioned that they are both doing a great job.

**OLD BUSINESS** – None

**NEW BUSINESS** –

- Motion to approve Payment Request #4 for Site Development in the amount of \$116,533.89 and Payment Request #4 for Offsite Waterline in the amount of \$55,984.00 from Amani Development to Metarko Excavating per the terms of the Haser Place Set Aside Agreement. Commissioner Stephens made the motion to approve Payment Request #4 for Site

Development in the amount of \$116,533.89 and Payment Request #4 for Offsite Waterline in the amount of \$55,984.00 from Amani Development to Metarko Excavating per the terms of the Haser Place Set Aside Agreement, with a second by Commissioner Vincent. All in favor. Motion Carries.

- Motion to approve the purchase of a Gutermann Aquascope 3 Leak Detector from PA Costars vendor Exeter Supply in the amount of \$5,850.00. (Water Department 2025 budgeted line item). Commissioner Vincent made the motion to approve the purchase of a Gutermann Aquascope 3 Leak Detector from PA Costars vendor Exeter Supply in the amount of \$5,850.00, with a second by Commissioner Stephens. All in favor. Motion carries.
- Motion to approve Chief Brandon Morgan's attendance at the Ohio Tactical Officer's Association Annual Conference June 9-13, 2025. (2025 budgeted line item). Commissioner Sweeney made the motion to approve Chief Brandon Morgan's attendance at the Ohio Tactical Officer's Association Annual Conference June 9-13, 2025, with a second by Commissioner Stephens. All in favor. Motion carries.

**NEXT PUBLIC MEETING ANNOUNCEMENT** – Mr. Neurohr announced the next public meeting would be on Wednesday February 5, 2025, at 7 P.M.

**ADJOURNMENT** – There being no further business to discuss, Commissioner Ron Neurohr requested a motion to adjourn the meeting. Commissioner Rob Stephens motioned to adjourn with a second by Commissioner Ed Vincent. All in favor.  
The meeting was adjourned at 7:28 P.M.

Respectfully submitted,

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Mia Shores, Secretary