

**TOWNSHIP OF RESERVE MINUTES OF THE
REGULAR MONTHLY MEETING
February 5, 2025**

CALL TO ORDER

Commissioner Vincent called the meeting to order on February 5, 2025, at 7:00 PM.

ROLL CALL

Commissioner Vincent asked Secretary Shores to call the roll as follows:

PRESENT: Commissioner Sharon Sweeney, Commissioner Rob Stephens, Commissioner Ed Vincent, Commissioner Ron Neurohr VIA Zoom, Manager Jan Kowalski, Solicitor Emily Mueller and Engineer Gordon Taylor

ALSO, PRESENT: Approximately 12 visitors

Ms. Shores stated that Commissioner Kaib was not in attendance.

EXECUTIVE SESSION

Commissioner Ed Vincent reported that the Board of Commissioners held an Executive Session tonight at 6:00 pm, wherein the following topics were discussed: employment and personnel matters, contracts and policies, actual and ongoing litigation as well as potential litigation and identifiable complaints.

FIRST RESPONDER RECOGNITION – FIRE POLICE

The Reserve Township Board of Commissioners presented the Reserve Township Fire Police with certificates of appreciation to recognize their service to the Community. These selfless individuals are the ones you see standing outside in sub-zero temperatures as well as extreme heat, in snow and rain. We are grateful to them for their service.

The Reserve Fire Police members are:

Fred Gigler – Captain
Raymond Baer
Raymond Caveney
David Dickson, Sr.
Joseph Ewalt
Donald Gigler
Michael Kaefer
David Kaib
Kenneth Kaib
John Lober
Frank Miller
Thomas Planic
Paul Yuretich

PUBLIC COMMENTS –

Members of the public wishing to speak should indicate such on the sign-in sheet when entering the meeting room. Anyone speaking on a non-agenda item may do so during the public comment period. Anyone speaking on an agenda item will be recognized at the appropriate time.

APPROVAL OF THE MINUTES OF THE JANUARY 20, 2025, BOARD MEETING

Commissioner Stephens made the motion to approve the Minutes of the January 20, 2025, Board Meeting, with a second by Commissioner Sweeney. All in favor. Motion carries.

RESOLUTIONS TO BE ADOPTED –

- Resolution #790 – Changes to EMS Fee Ordinance, Presentation by Greg Porter of Ross/West View EMSA. Commissioner Stephens made the motion to adopt Resolution #790, Changes to EMS Fee Ordinance, with a second by Commissioner Sweeney. All in favor. Motion carries.

ORDINANCES TO BE INTRODUCED – None

ORDINANCES TO BE ENACTED –

- Ordinance #703 – Setting Compensation of Tax Collector Commencing in 2026 - (Being duly advertised and open to public inspection as required by First Class Township Code, the Ordinance is ready for enactment). Commissioner Stephens made the motion to enact Ordinance #703 – Setting Compensation of Tax Collector Commencing in 2026, with a second by Commissioner Sweeney. All in favor. Motion carries.

COMMITTEE REPORTS

PUBLIC SAFETY CHAIR JOHN KAIB – Commissioner Stephens read the Police report submitted by Chief Morgan. Commissioner Stephens also read the VFD Report.

PUBLIC WORKS CHAIR ED VINCENT – Commissioner Vincent reported that for the month of January, Public Works has identified 5 water breaks in private waterlines that caused the release of large quantities of unmetered water - 4 have now been fixed and the 5th is under repair. Public Works repaired 2 main waterline breaks in January – Kinkura Drive and Wohleber Drive. Public Works went through the Township today (February 5th) with a Leak Detection company to locate other leaks in our main waterlines. On January 23rd a sewer backup was reported at Mount Troy and Geyer Road. Public Works excavated and determined that the Township's 8" main sanitary line had been severed by a contractor that was installing a waterline. Public Works repaired the sanitary line. The Road Crew responded to 9 snow events in January and just received 160 tons of salt that were on backorder and 25 tons of anti-skid. The Township is fully stocked again with salt for winter weather events.

FINANCE CHAIR SHARON SWEENEY – Commissioner Sweeney had nothing to report.

RECREATION CHAIR SHARON SWEENEY – Commissioner Sweeney reported that the Easter Egg Hunt will be on Saturday April 5th this year, and more information can be found in our newsletter and website for parents to register their kids.

PUBLIC RELATIONS/INTERGOVERNMENTAL AFFAIRS CHAIR RON NEUROHR – Commissioner Neurohr had nothing to report.

MANAGER’S REPORT – Manager Kowalski reported that more water breaks are occurring due to the freeze and thaw cycle this time of year and per Ordinance customers own from the main line to the inside of their home. If a break occurs from the main to the curb box, then the water is unmetered, and the customer is responsible for repairing the line within 10 days.

Manager Kowalski reported that the new utility billing software has been officially launched and if any customer needs their information to create their account, they can call the Township Office and speak with Mia.

SOLICITOR’S REPORT – Ms. Mueller reported that an informational session took place during Executive Session where she provided an update on the Right to Know Law and The Sunshine Act.

Ms. Mueller also reported that she gave a legal update to discuss some issues with a land development project and some legal advice on a potential change in zoning districts.

Ms. Mueller reported that the Right to Know request that was sent to the DA, should be resolved within the next 30 days.

ENGINEER’S REPORT – Mr. Taylor reported that plans to televise for year 2025 are in progress for the Administrative Consent Order Phase II.

Mr. Taylor reported that they are currently putting together a plan for the 2025 Paving Project for the Township.

GIRTYS RUN REPORT – Mr. Ken Kaib was in attendance and reported that the Haser Place Development project should start back up in March once the weather gets better.

COMMUNICATIONS AND RECOGNITIONS – Secretary Shores reported that the Police Department received a card from a resident that said “I wanted to take a moment to thank you for the surprise visit from the Police with Presents from Police, to meet Serenity and give her a bag full of Christmas presents. She lit up like a Christmas tree and was so happy and felt very special. Thank you so much for making her Christmas special – With much appreciation Serenity and Donna.”

OLD BUSINESS – None

NEW BUSINESS – None

NEXT PUBLIC MEETING ANNOUNCEMENT – Mr. Vincent announced the next public meeting would be on Wednesday March 5, 2025, at 7 P.M.

ADJOURNMENT – There being no further business to discuss, Commissioner Ed Vincent requested a motion to adjourn the meeting. Commissioner Rob Stephens motioned to adjourn with a second by Commissioner Ron Neurohr. All in favor.

The meeting was adjourned at 7:28 P.M.

Respectfully submitted,

Mia Shores, Secretary

APPROVED