

**TOWNSHIP OF RESERVE MINUTES OF THE
REGULAR MONTHLY MEETING
November 18, 2024**

CALL TO ORDER

Commissioner Neurohr called the meeting to order on November 18, 2024, at 7:00 PM.

ROLL CALL

Commissioner Neurohr asked Secretary Shores to call the roll as follows:

PRESENT: Commissioner Sharon Sweeney, Commissioner Rob Stephens, Commissioner John Kaib, Commissioner Ed Vincent, Commissioner Ron Neurohr, Manager Jan Kowalski, Solicitor Mandi Culhane in place of Solicitor Emily Mueller and Engineer Gordon Taylor

ALSO, PRESENT: Approximately 7 visitors

EXECUTIVE SESSION

Commissioner Ron Neurohr reported that the Board of Commissioners held an Executive Session tonight at 6:00 pm, wherein the following topics were discussed: employment and personnel matters, contracts and policies, actual and ongoing litigation as well as potential litigation and identifiable complaints.

ANNUAL UPDATE ON EMS OPERATIONS

Greg Porter, Director of Ross/West View EMSA made a presentation and presented a slide show to the Board to review all activities for the 2nd half of the year's progress.

PUBLIC COMMENTS –

Members of the public wishing to speak should indicate such on the sign-in sheet when entering the meeting room. Anyone speaking on a non-agenda item may do so during the public comment period. Anyone speaking on an agenda item will be recognized at the appropriate time.

Per Resolution 612:

- *Speakers are limited to five (5) minutes.*
- *If more than one member of the public is here to speak on a particular topic, please designate one individual to represent the group.*
- *All comments shall be directed to the presiding officer.*
- *Any person making offensive, insulting, or threatening remarks may be removed.*

Gary Miller – 109 Arlington Ave. – Mr. Miller is concerned that cars are speeding up and down Arlington Ave. Chief Morgan stated that the Police Department will patrol more on Arlington Ave.

APPROVAL OF CONSENT AGENDA

Commissioner Stephens made the motion to approve the consent agenda, with a second by Commissioner Sweeney. All in favor. Motion carries.

RESOLUTIONS TO BE ADOPTED –

- Resolution #786 – Authorization to apply for LSA Grant in the amount of \$357,246. Commissioner Stephens made the motion to adopt Resolution #786 – Authorization to apply for LSA Grant in the amount of \$357,246, with a second by Commissioner Kaib. All in favor. Motion carries.

ORDINANCES TO BE INTRODUCED –

- Ordinance #700 – Budget 2025 Budget and Millage Rate – Requesting authorization to advertise. Commissioner Kaib made the motion to introduce Ordinance #700 – Budget 2025 Authorization to advertise, with a second by Commissioner Stephens. Manager Kowalski then presented the Board and guests with a PowerPoint presentation for the 2025 Budget and this presentation is available on the Townships website. All in favor. Motion carries
- Ordinance #701 – Changes to certain sections of the Township Code pertaining to penalties and violations – Requesting authorization to advertise. Commissioner Vincent made the motion to introduce Ordinance #701 – Changes to certain sections of the Township Code pertaining to penalties and violations, authorization to advertise, with a second by Commissioner Sweeney. All in favor. Motion carries.

ORDINANCES TO BE ENACTED – None

COMMITTEE REPORTS

PUBLIC SAFETY CHAIR JOHN KAIB – Commissioner Kaib read the Police report submitted by Chief Morgan. Commissioner Kaib also read the VFD Report.

PUBLIC WORKS CHAIR ED VINCENT – Commissioner Vincent reported that Public Works performed Sanitary Sewer flushing, responded to 12 PA One Calls, 5 roadkill clean-ups, installed 300 feet of new waterline on Klementina Drive and performed maintenance to prepare the vehicles for winter.

FINANCE CHAIR SHARON SWEENEY – Commissioner Sweeney stated that the Board is very fortunate to have Manager Kowalski when it comes to the budget and financials because it is not an easy thing to manage. Commissioner Sweeney stated that the Budget presentation will be available online for all to view.

RECREATION CHAIR SHARON SWEENEY – Commissioner Sweeney stated the Halloween Parade, sponsored by Dollar Bank, was on October 27th and 70 children came to the event. Commissioner Sweeney mentioned that this year's Reserve Light Up will be on December 5th at 5:30 pm and Lunch with Santa will be on Sunday December 8th at 11:30 am. Commissioner Sweeney announced that the Holiday Decorating Contest does not require registration, and the prizes will be delivered to the winners.

PUBLIC RELATIONS/INTERGOVERNMENTAL AFFAIRS CHAIR RON NEUROHR – Commissioner Neurohr also commended Manager Kowalski on her two-year anniversary with the Township, for passing her water operator's exam, for her appointment to the Board of the Local Government Academy, and her excellent presentation of the 2025 Budget.

MANAGER'S REPORT – Manager Kowalski had nothing to report outside of the 2025 Budget Presentation.

SOLICITOR'S REPORT – Ms. Culhane stated that they drafted Ordinance #701 for advertisement, finished working on the new terms of the operating agreement for the junkyard and handled 2 Right To Know requests, one was denied, and one is on appeal.

ENGINEER'S REPORT – Mr. Taylor reported that El Grande is scheduled to start work the week of November 25th, for the West Beckert Storm Sewer Improvement Project.

Mr. Taylor reported that the waterline for Haser Place is going to go all the way to the entrance and throughout the plan, and 2 hydrants will be installed for the plan as well.

GIRTYS RUN REPORT – No one was in attendance to report.

COMMUNICATIONS AND RECOGNITIONS – Secretary Shores had nothing to report.

OLD BUSINESS – None

NEW BUSINESS –

- Motion to approve Payment Request #3 for Site Development in the amount of \$133,610.27 and Payment Request #3 for Offsite Waterline in the amount of \$129,933.90 from Amani Development to Metarko Excavating per the terms of the Haser Place Set Aside Agreement. Commissioner Sweeney made the motion to approve Payment Request #3 for Site Development in the amount of \$133,610.27 and Payment Request #3 for Offsite Waterline in the amount of \$129,933.90 from Amani Development to Metarko Excavating per the terms of the Haser Place Set Aside Agreement, with a second by Commissioner Vincent. All in favor. Motion Carries.
- Motion to appoint Kenneth Kaib, 41 Fornof Lane, to the Board of Girty's Run Joint Sewer Authority effective January 1, 2025, for a five-year term ending 12/31/2029. Commissioner Stephens made the motion to appoint Kenneth Kaib, 41 Fornof Lane, to the Board of Girty's Run Joint Sewer Authority effective January 1, 2025, for a five-year term ending 12/31/2029, with a second by Commissioner Kaib. All in favor. Motion carries.
- Motion to appoint Jesse Demino, 99 Tarpon Drive, to the Civil Service Commission to complete the unexpired term of Doug Sundo, ending 12/31/2025. Commissioner Stephens made the motion to appoint Jesse Demino, 99 Tarpon Drive, to the Civil Service Commission to complete the unexpired term of Doug Sundo, ending 12/31/2025, with a second by Commissioner Sweeney. All in favor. Motion carries.
- Motion to authorize Board President to sign Letter of Support for READY Local Governments Grant Application. Commissioner Vincent made the motion to authorize Board President to sign Letter of Support for READY Local Governments Grant Application, with a second by Commissioner Kaib. Discussion took place to discuss the terms of the payments by Engineer Taylor. All in favor. Motion carries.

NEXT PUBLIC MEETING ANNOUNCEMENT – Mr. Neurohr announced the next public meeting would be on Monday, December 16, 2024, at 7 P.M.

ADJOURNMENT – There being no further business to discuss, Commissioner Ron Neurohr requested a motion to adjourn the meeting. Commissioner Rob Stephens motioned to adjourn with a second by Commissioner Ed Vincent. All in favor.

The meeting was adjourned at 8:00 P.M.

Respectfully submitted,

Mia Shores, Secretary

APPROVED