

**TOWNSHIP OF RESERVE MINUTES OF THE  
REGULAR MONTHLY MEETING  
October 21, 2024**

**CALL TO ORDER**

Commissioner Neurohr called the meeting to order on October 21, 2024, at 7:00 PM.

**ROLL CALL**

Commissioner Neurohr asked Secretary Shores to call the roll as follows:

**PRESENT:** Commissioner Sharon Sweeney, Commissioner Rob Stephens, Commissioner John Kaib, Commissioner Ron Neurohr, Manager Jan Kowalski, Solicitor Emily Mueller and Engineer Gordon Taylor

**ALSO, PRESENT:** Approximately 4 visitors

Ms. Shores stated that Commissioner Ed Vincent was not in attendance.

**EXECUTIVE SESSION**

Commissioner Ron Neurohr reported that the Board of Commissioners held an Executive Session tonight at 6:00 pm, wherein the following topics were discussed: employment and personnel matters, contracts and policies, actual and ongoing litigation as well as potential litigation and identifiable complaints.

**PUBLIC COMMENTS** – There was no Public Comment.

*Members of the public wishing to speak should indicate such on the sign-in sheet when entering the meeting room. Anyone speaking on a non-agenda item may do so during the public comment period. Anyone speaking on an agenda item will be recognized at the appropriate time.*

*Per Resolution 612:*

- *Speakers are limited to five (5) minutes.*
- *If more than one member of the public is here to speak on a particular topic, please designate one individual to represent the group.*
- *All comments shall be directed to the presiding officer.*
- *Any person making offensive, insulting, or threatening remarks may be removed.*

**APPROVAL OF CONSENT AGENDA**

Commissioner Sweeney made the motion to approve the consent agenda, with a second by Commissioner Stephens. All in favor. Motion carries.

**RESOLUTIONS TO BE ADOPTED** –

Resolution #785 – Police Contribution to Pension Plan for 2025, setting the rate of employee contributions at 3%. Commissioner Kaib made the motion to adopt Resolution #785 for Police Contribution to Pension Plan for 2025, with a second by Commissioner Sweeney. All in favor. Motion carries.

**ORDINANCES TO BE INTRODUCED** – None

**ORDINANCES TO BE ENACTED** – None

## **COMMITTEE REPORTS**

**PUBLIC SAFETY CHAIR JOHN KAIB** – Commissioner Kaib read the Police report submitted by Chief Morgan. Commissioner Stephens read the VFD Report. Commissioner Neurohr presented the Reserve Volunteer Fire Department Relief Association with the State Foreign Fire Insurance Allocation in the amount of \$17,647.37.

**PUBLIC WORKS CHAIR ED VINCENT** – Commissioner Vincent was not in attendance to report, however Commissioner Neurohr reported that Public Works has completed all water testing that was required, working on a water line on Klementina, flushing hydrants, sanitary sewer flushing, doing maintenance on equipment to prepare for the winter months and attended a PA One Call Safety Class.

**FINANCE CHAIR SHARON SWEENEY** – Commissioner Sweeney stated that the budget will be presented at the next meeting in November.

**RECREATION CHAIR SHARON SWEENEY** – Commissioner Sweeney stated the Halloween Parade, sponsored by Dollar Bank, is on October 27<sup>th</sup> and 104 children are registered for the event. Commissioner Sweeney mentioned that this year's Reserve Light Up will be on December 5<sup>th</sup> at 5:30 pm and Lunch with Santa will be on Sunday December 8<sup>th</sup> at 11:30 am. Commissioner Sweeney acknowledged Paul and Mary Dempsey for the donation of \$1,000 to purchase new meeting room chairs for the Township.

**PUBLIC RELATIONS/INTERGOVERNMENTAL AFFAIRS CHAIR RON NEUROHR** – Commissioner Neurohr reported that he attended a COG meeting and numerous meetings with the Township Manager to discuss ongoing operations of the Township.

**MANAGER'S REPORT** – Manager Kowalski reported she was asked to be on the Steering Committee for the Strategic Planning Team by the Shaler Area School Superintendent, and the first meeting is Tuesday October 22<sup>nd</sup> at 7:00 pm.

Manager Kowalski reported that PRT, Pittsburgh Regional Transit, is doing a bus line redesign and the first draft proposes to eliminate both bus routes through Reserve Township. The online meeting to collect public input is scheduled for Thursday October 24<sup>th</sup> at 6:00 pm.

Manager Kowalski reported that Public Works is replacing 300 ft of water line on Klementina Dr and installing a new hydrant to help with possible future water breaks since the line was very old.

Manager Kowalski reported that People's Gas will be replacing gas lines on East Homestead and East Beckert and plan to start the week of October 28<sup>th</sup>.

Manager Kowalski reported that the paving has started on Logan Street, and they anticipate having the project finished by the end of October.

Manager Kowalski reported that the contractor for the West Beckert Storm Sewer Improvements project plans to start work on November 4<sup>th</sup>.

Manager Kowalski reported that the water line for the Haser Place Development site is being installed and has been connected at Mt. Troy Road and will go down Geyer Road. Grading and excavating is still being done on the site and home designs have been presented by Ryan Homes. The traffic on Geyer Road will be down to one lane and there will be traffic control in place.

**SOLICITOR'S REPORT** – Ms. Mueller reported that she assisted in processing a Right to Know request that was sent out that morning and working on updating the terms of the operating agreements that the Township has with the Junkyard.

**ENGINEER'S REPORT** – Mr. Taylor reported that next month on the agenda there will be a Resolution for the LSA Grant to help fund the Sanitary Sewer Reduction Project.

Mr. Taylor reported that there is a Robinson Pipe change order request in the New Business section for this evening's meeting.

Mr. Taylor reported that Jet Jack has begun on the sanitary sewer linings for the CDBG Year 49 Project and are almost finished.

**GIRTYS RUN REPORT** – No one was in attendance to report.

**COMMUNICATIONS AND RECOGNITIONS** – Secretary Shores had nothing to report.

**OLD BUSINESS** – None

**NEW BUSINESS** –

- Approval of Change Order #1 on Contract 24-S1 for 2024 O&M CCTV to Robinson Pipe. Decrease of \$16,477.60. Commissioner Kaib made the motion to approve Change Order #1 on Contract 24-S1 for 2024 O&M CCTV to Robinson Pipe, with a second by Commissioner Stephens. All in favor. Motion Carries.
- Approval of Payment Request (final) to Robinson Pipe for Contract 24-S1 for 2024 O&M CCTV in the amount of \$39,922.40. Commissioner Stephens made the motion to approve the Payment Request to Robinson Pipe for Contract 24-S1 for 2024 O&M CCTV in the amount of \$39,922.40, with a second by Commissioner Sweeney. All in favor. Motion carries.
- Authorization for Township Manager to sign quotation from LB Water in the amount of \$2,800.00 for setup and training on Sensus Remote Meter Reading device to replace outdated Fieldlogic Handheld Device. Commissioner Stephens made the motion to authorize the Township Manager to sign quotation from LB Water in the amount of \$2,800.00 for setup and training on Sensus Remote Meter Reading device, with a second by Commissioner Kaib. All in favor. Motion carries.
- Approval of Payment Requests 1 & 2 from Amani Development to Metarko Excavating per the terms of the Haser Place Set Aside Agreement. Commissioner Stephens made the motion to approve Payment Requests 1 & 2 from Amani Development to Metarko Excavating per the terms of the Haser Place Set Aside Agreement, with a second by Commissioner Kaib. Discussion took place to discuss the terms of the payments by Engineer Taylor. All in favor. Motion carries.

**NEXT PUBLIC MEETING ANNOUNCEMENT** – Mr. Neurohr announced the next public meeting would be on Monday, November 18, 2024, at 7 P.M.

**ADJOURNMENT** – There being no further business to discuss, Commissioner Ron Neurohr requested a motion to adjourn the meeting. Commissioner Sharon Sweeney motioned to adjourn with a second by Commissioner Rob Stephens. All in favor.

The meeting was adjourned at 7:30 P.M.

Respectfully submitted,

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Mia Shores, Secretary