

**TOWNSHIP OF RESERVE MINUTES OF THE
REGULAR MONTHLY MEETING
September 16, 2024**

CALL TO ORDER

Commissioner Neurohr called the meeting to order on September 16, 2024, at 7:13 PM.

ROLL CALL

Commissioner Neurohr asked Secretary Shores to call the roll as follows:

PRESENT: Commissioner Sharon Sweeney VIA Zoom, Commissioner Rob Stephens, Commissioner John Kaib, Commissioner Ed Vincent, Commissioner Ron Neurohr, Manager Jan Kowalski VIA Zoom, Solicitor Emily Mueller and Engineer Gordon Taylor

ALSO, PRESENT: Approximately 3 visitors

EXECUTIVE SESSION

Commissioner Ron Neurohr reported the Board of Commissioners held an Executive Session tonight at 6:00 pm., wherein the following topics were discussed: employment and personnel matters, contracts and policies, actual and ongoing litigation as well as potential litigation and identifiable complaints.

PUBLIC COMMENTS–

Members of the public wishing to speak should indicate such on the sign-in sheet when entering the meeting room. Anyone speaking on a non-agenda item may do so during the public comment period. Anyone speaking on an agenda item will be recognized at the appropriate time.

Per Resolution 612:

- *Speakers are limited to five (5) minutes.*
- *If more than one member of the public is here to speak on a particular topic, please designate one individual to represent the group.*
- *All comments shall be directed to the presiding officer.*
- *Any person making offensive, insulting, or threatening remarks may be removed.*

APPROVAL OF CONSENT AGENDA

Commissioner Stephens made the motion to approve the consent agenda, with a second by Commissioner Vincent. All in favor. Motion carries.

RESOLUTIONS TO BE ADOPTED – None

ORDINANCES TO BE INTRODUCED – None

ORDINANCES TO BE ENACTED – None

COMMITTEE REPORTS

PUBLIC SAFETY CHAIR JOHN KAIB – Commissioner Kaib read the Police report submitted by Chief Morgan. Commissioner Kaib asked Chief Morgan if he had anything to add. Chief Morgan added that SRT responded to a West Deer call, and it ended as a peaceful resolution. Commissioner Stephens read the VFD Report.

PUBLIC WORKS CHAIR ED VINCENT – Commissioner Vincent had nothing to report.

FINANCE CHAIR SHARON SWEENEY – Commissioner Sweeney stated that Manager Kowalski is currently working on the 2025 Budget and stated that the Board is grateful to have someone as qualified as Manager Kowalski to be working on the Budget.

RECREATION CHAIR SHARON SWEENEY – Commissioner Sweeney stated the Halloween Parade, sponsored by Dollar Bank, is right around the corner on October 27th with check-in beginning at 11:30 and the parade starts at noon.

PUBLIC RELATIONS/INTERGOVERNMENTAL AFFAIRS CHAIR RON NEUROHR – Commissioner Neurohr reported that he met with Manager Kowalski multiple times throughout the month to get updates and commended her for her financial expertise.

MANAGER'S REPORT – Manager Kowalski reported that there was not a coffee with the Manager meeting on Friday due to her traveling, and they will resume in October. Michael Brothers will be in attendance to discuss a new program where customers can come to sell their scrap.

Manager Kowalski reported that the Logan Street Contractors need good test results to come back for the water sampling to connect the service lines to the main.

Manager Kowalski reported that the online payment site for water and sewage bills has changed since Diversified went with a different platform and they are trying to work out all the minor issues at this time.

SOLICITOR'S REPORT – Ms. Mueller reported that there was a PA Supreme Court case from August that involved signs in front yards. Ms. Mueller stated that if the sign is political, the sign is considered free speech or political speech and you do not have to remove it per the 1st Amendment if it is on your property. Signs in the Township right-of-way can be removed by the Township at their discretion.

ENGINEER'S REPORT – Mr. Taylor reported that the Operations and Maintenance CCTV work has been completed and they are looking at the scope of the work. A pay request will be submitted in October.

Mr. Taylor reported that the MS4 report is due September 30th, and he will meet with Manager Kowalski to finalize the report.

Mr. Taylor reported that the West Beckert Storm Improvement Project is expected to begin late September, early October.

Mr. Taylor reported that the 2024 Paving Project has been completed.

Mr. Taylor reported that the Allegheny County Conservation District Inspector noted some violations upon inspection of the Haser Place Development site, and a re-inspection will be completed on September 24th with him and Manager Kowalski present.

GIRTYS RUN REPORT – No one was in attendance to report.

COMMUNICATIONS AND RECOGNITIONS – Secretary Shores had nothing to report.

OLD BUSINESS – None

NEW BUSINESS –

- Motion to authorize Chief Administrative Officer of Police and Non-Uniform Pension Plans to sign the 2025 Minimum Municipal Obligation calculated by Mockenhaupt Benefits Group. Commissioner Stephens made the motion to authorize Chief Administrative Officer of Police and Non-Uniform Pension Plans to sign the 2025 Minimum Municipal Obligation calculated by Mockenhaupt Benefits Group, with a second by Commissioner Sweeney. All in favor. Motion carries.
- Motion to approve Change Order #2 for Shields Asphalt (reduction of \$1,833.00) for final quantities. Commissioner Kaib made the motion to approve Change Order #2 for Shields Asphalt, with a second by Commissioner Stephens. All in favor. Motion carries.
- Motion to approve Payment Request #1 (Final) to Shields Asphalt in the amount of \$404,567.00 as total payment for 2024 Road Paving Program. Commissioner Kaib made the motion to approve Payment Request #1 to Shields Asphalt, with a second by Commissioner Stephens. All in favor. Motion carries.

NEXT PUBLIC MEETING ANNOUNCEMENT – Mr. Neurohr announced the next public meeting would be on Monday, October 21, 2024, at 7 P.M.

ADJOURNMENT – There being no further business to discuss, Commissioner Ron Neurohr requested a motion to adjourn the meeting. Commissioner Rob Stephens motioned to adjourn with a second by Commissioner Ed Vincent. All in favor.

The meeting was adjourned at 7:33 P.M.

Respectfully submitted,

Mia Shores, Secretary