

**TOWNSHIP OF RESERVE MINUTES OF THE
REGULAR MONTHLY MEETING
August 19, 2024**

CALL TO ORDER

Commissioner Neurohr called the meeting to order on August 19, 2024, at 7:00 PM.

ROLL CALL

Commissioner Neurohr asked Secretary Shores to call the roll as follows:

PRESENT: Commissioner Sharon Sweeney, Commissioner Rob Stephens, Commissioner John Kaib, Commissioner Ed Vincent, Commissioner Ron Neurohr VIA Zoom, Manager Jan Kowalski, Solicitor Emily Mueller and Engineer Alex Gesk in place of Engineer Gordon Taylor
ALSO, PRESENT: Approximately 5 visitors

EXECUTIVE SESSION

Commissioner Ron Neurohr reported the Board of Commissioners held an Executive Session tonight at 6:00 pm., wherein the following topics were discussed: employment and personnel matters, contracts and policies, actual and ongoing litigation as well as potential litigation and identifiable complaints.

PUBLIC COMMENTS–

Members of the public wishing to speak should indicate such on the sign-in sheet when entering the meeting room. Anyone speaking on a non-agenda item may do so during the public comment period. Anyone speaking on an agenda item will be recognized at the appropriate time.

Per Resolution 612:

- *Speakers are limited to five (5) minutes.*
- *If more than one member of the public is here to speak on a particular topic, please designate one individual to represent the group.*
- *All comments shall be directed to the presiding officer.*
- *Any person making offensive, insulting, or threatening remarks may be removed.*

Patty Barker – 124 Arlington St. – Ms. Barker brought to the Board’s attention that the gapping issue on Logan Street should be considered for paving in next year’s budget. Manager Kowalski stated that the Engineers did rate each street and they are being paved based on how bad they are.

APPROVAL OF CONSENT AGENDA

Commissioner Kaib made the motion to approve the consent agenda, with a second by Commissioner Stephens. All in favor. Motion carries.

RESOLUTIONS TO BE ADOPTED –

- Resolution #783 Appointing Emily J. Mueller of GRB Law as Township Solicitor, replacing Nathaniel Boring of SGK PC. Commissioner Stephens made the motion to adopt Resolution #783, with a second by Commissioner Vincent. All in favor. Motion carries.
- Motion to add Resolution #784 to the agenda. Commissioner Stephens made the motion to add Resolution #784 to the agenda, with a second by Commissioner Vincent. All in favor. Motion carries.

- Resolution #784 Application for Hoffman Road Waterline Phase IV GETDF Grant in the amount of \$321,639.30. Commissioner Stephens made the motion to adopt Resolution #784, with a second by Commissioner Sweeney. All in favor. Motion carries.

ORDINANCES TO BE INTRODUCED – None

ORDINANCES TO BE ENACTED – None

COMMITTEE REPORTS

PUBLIC SAFETY CHAIR JOHN KAIB – Commissioner Kaib read the Police report submitted by Chief Morgan. Commissioner Kaib asked Chief Morgan if he had anything to add. Chief Morgan added that with school beginning, drivers need to be cautious and watch for children at bus stops. Commissioner Stephens read the VFD Report.

PUBLIC WORKS CHAIR ED VINCENT – Commissioner Vincent reported that Public Works has done hydrant flushing to maintain stable chlorine levels throughout the Township, had 1 water main break on Mt. Troy Road that warranted a boil water advisory and got a new 2024 F550 Truck. Public Works has also been around trimming back trees and maintaining the grass on Township properties.

FINANCE CHAIR SHARON SWEENEY – Commissioner Sweeney had nothing to report.

RECREATION CHAIR SHARON SWEENEY – Commissioner Sweeney the Halloween Parade, sponsored by Dollar Bank, is right around the corner on October 27th with check-in beginning at 11:30 and the parade starts at noon.

PUBLIC RELATIONS/INTERGOVERNMENTAL AFFAIRS CHAIR RON NEUROHR – Commissioner Neurohr reported that he attended a Policy Hearing with Manager Kowalski on House Resolution 425 on short term rentals sponsored by State Rep. Lindsay Powell.

MANAGER'S REPORT – Manager Kowalski reported that there has been a set-back on Logan Steet with the service line hook-ups and work should proceed within the next week or so.

Manager Kowalski reported that Shields Paving has finished paving on Arlington St., and Penny Lane and aside from a few things that need to be done, the work is almost complete.

Manager Kowalski reported that Mauch St. and Carrie St. would be closed for a few days this week due to a 52ft sewer line that needs to be replaced. Robinson Pipe found the break when their camera got stuck.

Manager Kowalski reported that clearing on the Haser Place Development site on Geyer Road has officially begun. The next step will be to install storm water retention ponds, and trenches to take clean water off the site. After that, they will install a waterline up Geyer Road and some construction activity will be on Geyer Road to bring in a new line to the development site. It is anticipated that there will be at least a ½ dozen homes built by next year.

Manager Kowalski reported that she and Public Works toured the PWSA water treatment plant the previous week and found it to be very informative.

Manager Kowalski reported that she was notified that the Township was awarded 3 Community Development Block Grant Funding for next year. The first grant is for \$23,350 for Sanitary Sewer Linings, the second grant is for \$110,630 Water and Storm Sewer Improvements on Electric Hill and the third grant is for \$28,540 paving on Troy and Magnolia St.

Manager Kowalski reported that she is currently working on the 2025 budget and because of the new Police contract, it is likely a small tax increase of 1mil or less will occur.

SOLICITOR'S REPORT – Ms. Mueller thanked the Board for the appointment and stated that she is looking forward to working with Reserve Township. Ms. Mueller reported that Allegheny County Real Estate has changed the appeal deadline and instead of appeals being reported by March 31st of that year, they are due by October 1st of the current year for the following years assessment. The reason for the change is due to the time frame of tax bills being sent out and appeals being approved.

ENGINEER'S REPORT – Mr. Gesk reported that Robinson Pipe Cleaning Company is about 80% complete in their CCTV inspection and should be done by the end of the week.

Mr. Gesk reported that the West Beckert Street Storm Sewer Improvement Project was awarded to El Grande in the amount of \$301,000.

Mr. Gesk reported that Shields Paving has been finished as of August 19, 2024.

Mr. Gesk reported that the ACED determined the CD 49 Sanitary Sewer Lining project to be eligible. The North Hills Council of Governments are to issue the notice to proceed.

GIRTYS RUN REPORT – No one was in attendance to report.

COMMUNICATIONS AND RECOGNITIONS – Secretary Shores had nothing to report.

OLD BUSINESS – None

NEW BUSINESS –

- Motion to approve the appointment of Attorney Gretchen Moore of Strassburger McKenna Law Firm as the Solicitor for the Reserve Township Zoning Hearing Board. Commissioner Stephens made the motion to approve the appointment of Attorney Gretchen Moore of Strassburger McKenna Law Firm as the Solicitor for the Reserve Township Zoning Hearing Board, with a second by Commissioner Vincent. All in favor. Motion carries.
- Motion to approve quote from Muni-Link Corporation for water and sewer utility billing software in the amount of \$16,000 (one-time fee for implementation, data conversion and training) and \$715 per month thereafter. Commissioner Sweeney made the motion to approve quote from Muni-Link Corporation for water and sewer utility billing software in the amount of \$16,000 (one-time fee for implementation, data conversion and training) and \$715 per month thereafter, with a second by Commissioner Stephens. All in favor. Motion carries.

NEXT PUBLIC MEETING ANNOUNCEMENT – Mr. Neurohr announced the next public meeting would be on Monday, September 16, 2024, at 7 P.M.

ADJOURNMENT – There being no further business to discuss, Commissioner Ron Neurohr requested a motion to adjourn the meeting. Commissioner Rob Stephens motioned to adjourn with a second by Commissioner Ed Vincent. All in favor.

The meeting was adjourned at 7:24 P.M.

Respectfully submitted,

Mia Shores, Secretary