

**TOWNSHIP OF RESERVE MINUTES OF THE  
REGULAR MONTHLY MEETING  
July 15, 2024**

**CALL TO ORDER**

Commissioner Vincent called the meeting to order on July 15, 2024, at 7:00 PM.

**ROLL CALL**

Commissioner Vincent asked Secretary Shores to call the roll as follows:

**PRESENT:** Commissioner Rob Stephens, Commissioner John Kaib, Commissioner Ed Vincent, Commissioner Ron Neurohr VIA Zoom, Manager Jan Kowalski, Solicitor Nate Boring VIA Zoom and Engineer Gordon Taylor

**ALSO, PRESENT:** Approximately 8 visitors

Ms. Shores stated that Commissioner Sharon Sweeney was not in attendance.

**COMMISSIONER ED VINCENT PERFORMED THE SWEARING IN OF NEW POLICE OFFICER PHILLIP JANUCK**

**EXECUTIVE SESSION**

Commissioner Ed Vincent reported the Board of Commissioners held an Executive Session tonight at 6:00 pm., wherein the following topics were discussed: employment and personnel matters, contracts and policies, actual and ongoing litigation as well as potential litigation and identifiable complaints.

**PUBLIC COMMENTS—**

*Members of the public wishing to speak should indicate such on the sign-in sheet when entering the meeting room. Anyone speaking on a non-agenda item may do so during the public comment period. Anyone speaking on an agenda item will be recognized at the appropriate time.*

*Per Resolution 612:*

- *Speakers are limited to five (5) minutes.*
- *If more than one member of the public is here to speak on a particular topic, please designate one individual to represent the group.*
- *All comments shall be directed to the presiding officer.*
- *Any person making offensive, insulting, or threatening remarks may be removed.*

**Patty Barker** – 124 Arlington St. – Ms. Barker brought to the Board’s attention that there is a gapping issue on Logan Street and stated that it is affecting the residents that live on the road. Manager Kowalski stated that she would have staff look into the issue.

**APPROVAL OF CONSENT AGENDA**

Commissioner Stephens made the motion to approve the consent agenda, with a second by Commissioner Kaib. All in favor. Motion carries.

## **RESOLUTIONS TO BE ADOPTED –**

- Resolution #780 Granting Authority to Execute a Lease with RVFD. *Seeking motion to adopt Resolution #780 executing a new 3-year lease agreement with Reserve Volunteer Fire Department for lease of Township office space.* Commissioner Neurohr made the motion to adopt Resolution #780, with a second by Commissioner Stephens. All in favor. Motion carries.
- Resolution #781 Approving Changes to Rules and Regulations of the Civil Service Commission. *Seeking motion to adopt Resolution #781 amending certain sections of the Rules and Regulations of the Reserve Township Civil Service Commission relating to promotional ranks.* Commissioner Stephens made the motion to adopt Resolution #781, with a second by Commissioner Kaib. All in favor. Motion carries.
- Resolution #782 Application for Multimodal Transportation Fund Grant. *Seeking motion to adopt Resolution #782 requesting a Multimodal Transportation Fund Grant in the amount of \$398,000 from the Commonwealth Financing Authority for paving and pedestrian mobility improvements.* Commissioner Neurohr made the motion to adopt Resolution #782, with a second by Commissioner Kaib. All in favor. Motion carries.

## **ORDINANCES TO BE INTRODUCED –** None

## **ORDINANCES TO BE ENACTED –** None

## **COMMITTEE REPORTS**

**PUBLIC SAFETY CHAIR JOHN KAIB** – Commissioner Kaib read the Police report submitted by Chief Morgan. Commissioner Kaib asked Chief Morgan if he had anything to add. Chief Morgan stated that he attended a weeklong conference in Ohio that had a multitude of trainings throughout the week that he attended. Chief Morgan stated that it was a great opportunity to get training, as well as showing his face to different vendors in Public Safety. Commissioner Stephens read the VFD Report.

**PUBLIC WORKS CHAIR ED VINCENT** – Commissioner Vincent reported that Public Works has done sanitary sewer flushing, hydrant flushing to maintain stable chlorine levels throughout the Township, had 1 water main break on Biscayne Terrace, responded to 32 PA-One Calls, 5 roadkill pick-ups, and patched 6 potholes throughout the Township. Public Works has also been around trimming back trees and maintaining the weeds on Township properties.

**FINANCE CHAIR SHARON SWEENEY** – Commissioner Sweeney was not present to report.

**RECREATION CHAIR SHARON SWEENEY** – Commissioner Sweeney was not present to report.

**PUBLIC RELATIONS/INTERGOVERNMENTAL AFFAIRS CHAIR RON NEUROHR** – Commissioner Neurohr reported that he attended the monthly meeting with the Manager held every Friday preceding the Board of Commissioners meeting and stated that it was very informative. Ross/West View was at the meeting to perform CPR and Stop the Bleed informational training. Commissioner Neurohr commended Chief Morgan for his advancement with the SRT (Special Response Team), Chief Morgan is now a Squad Leader. Commissioner Neurohr stated the Board is proud to have Chief Morgan at the Reserve Township Police Department. Commissioner Neurohr welcomed Officer Januck to the team and wishes him a long and safe career in Law Enforcement.

**MANAGER'S REPORT** – Manager Kowalski reported that the last Manager's meeting was very well attended by residents, and many stayed for the first aid training provided by Ross/ West View EMS. Manager Kowalski reported that she had a meeting with Michael Baker Engineers, who is the Project Manager of Logan Street, and Millvale and the paving company were also in attendance. Manager Kowalski reported that the main water line is installed and now they need to disinfect, fill it and test it for bacteria before they can connect to the service lines, which is anticipated to take another week. Once they connect the service lines and pave, they anticipate opening the road by mid-August. Manager Kowalski reported that Dr. O'Black, the new superintendent of the Shaler School District, reached out to set up a meeting in September to discuss the needs of Reserve Township.

**SOLICITOR'S REPORT** – Mr. Boring had nothing to report outside of Executive Session.

**ENGINEER'S REPORT** – Mr. Taylor reported that the Administrative Consent Order Phase II ALCOSAN GROW Grant application was submitted on June 28, 2024. ALCOSAN will announce the grant awards in September.

Mr. Taylor reported that a preconstruction meeting was held on July 8<sup>th</sup> with Robinson Pipe Cleaning Company, and they anticipate starting on July 15<sup>th</sup> for CCTV inspection and repairs.

Mr. Taylor reported that the HOP permit was received for the West Beckert Street Storm Sewer Improvement Project.

Mr. Taylor reported that Shields Paving started milling Irwin Lane on July 9<sup>th</sup> and should be finished by July 26<sup>th</sup>.

Mr. Taylor reported that the ACED determined the CD 49 Sanitary Sewer Lining project to be eligible. The North Hills Council of Governments are to issue the notice to proceed.

**GIRTYS RUN REPORT** – No one was in attendance.

**COMMUNICATIONS AND RECOGNITIONS** – Secretary Shores read the Communications and Recognitions.

Tony, the Dollar Bank Manager, recognized a great job done by Chief Morgan during their recent robbery. Tony stated Chief Morgan really took control of the situation, coordinated all law enforcement departments on site, and took control of all the media outlets that were right across the street from the bank. He also stopped first thing the next morning to make sure they were all OK. Tony wanted to thank him for all his efforts.

**OLD BUSINESS** – None

**NEW BUSINESS** –

- Motion authorizing President Ron Neurohr to sign a 3-year Collective Bargaining Agreement with the Reserve Township Police Department (represented by Teamsters Local 249) for the period January 1, 2025, through December 31, 2027. Commissioner Stephens made the motion to authorize President Ron Neurohr to sign a 3-year Collective Bargaining Agreement with the Reserve Township Police Department, with a second by Commissioner Kaib. All in favor. Motion carries.
- Motion authorizing payment of a \$1,000 bonus to each member of the Police Bargaining Unit upon ratification of the Collective Bargaining Agreement, to be paid with the next payroll following ratification. Commissioner Neurohr made the motion to authorize a payment of

\$1,000 bonus to each member of the Police Bargaining Unit, with a second by Commissioner Kaib. All in favor. Motion carries.

- Motion directing the Civil Service Commission to advertise for the position of Police Sergeant. Commissioner Stephens made the motion to direct the Civil Service Commission to advertise for the position of Police Sergeant, with a second by Commissioner Kaib. All in favor. Motion carries.
- Motion to accept quote from Ferguson Waterworks in the amount of \$13,803.86 for materials required for replacement of 300' of waterline on Klementina Drive. Commissioner Kaib made the motion to accept the quote from Ferguson Waterworks in the amount of \$13,803.86, with a second by Commissioner Stephens. All in favor. Motion carries.
- Motion to approve placing the old public works vehicle, a 2014 Ford F550 Diesel with dump body and plow, for sale on Municibid. Commissioner Stephens made the motion to approve placing the old public works vehicle for sale on Municibid, with a second by Commissioner Kaib. All in favor. Motion carries.
- Motion to approve Change Order #1 for 2024 Road Paving Contract to Shields Asphalt Paving, Inc. in the amount of \$39,370. Commissioner Kaib made the motion to approve Change Order #1 for the 2024 Road Paving Contract to Shields Asphalt Paving, Inc. in the amount of \$39,370, with a second from Commissioner Kaib. All in favor. Motion carries.
- Motion to add an item to the agenda to award the contract for the West Beckert Storm Sewer Improvement contract. Commissioner Stephens made the motion to add the agenda item to award the contract for the West Becker Storm Sewer Improvement contract, with a second by Commissioner Neurohr. All in favor. Motion carries.
- Motion to award Contract No. 24-S02 for West Beckert Storm Sewer Improvements to low bidder El Grande Industries, Inc. in the amount of \$301,270.00. Commissioner Kaib made the motion to award Contract No. 24-S02 for the West Beckert Storm Sewer Improvements to low bidder El Grande Industries, Inc., with a second by Commissioner Stephens. All in favor. Motion carries.

**NEXT PUBLIC MEETING ANNOUNCEMENT** – Mr. Vincent announced the next public meeting would be on Monday, August 19, 2024, at 7 P.M.

**ADJOURNMENT** – There being no further business to discuss, Commissioner Ed Vicent requested a motion to adjourn the meeting. Commissioner Rob Stephens motioned to adjourn with a second by Commissioner John Kaib. All in favor.

The meeting was adjourned at 7:37 P.M.

Respectfully submitted,

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Mia Shores, Secretary