

**TOWNSHIP OF RESERVE MINUTES OF THE  
REGULAR MONTHLY MEETING  
June 17, 2024**

**CALL TO ORDER**

Commissioner Neurohr called the meeting to order on June 17, 2024, at 7:00 PM.

**ROLL CALL**

Commissioner Neurohr asked Manager Kowalski to call the roll as follows:

**PRESENT:** Commissioner Sharon Sweeney, Commissioner Rob Stephens, Commissioner John Kaib, Commissioner Ed Vincent, Commissioner Ron Neurohr, Manager Jan Kowalski, Solicitor Nate Boring VIA Zoom and Engineer Alex Gesk in place of Engineer Gordon Taylor

**ALSO, PRESENT:** Approximately 8 visitors

**EXECUTIVE SESSION**

Commissioner Ron Neurohr reported the Board of Commissioners held an Executive Session tonight at 6:00 pm., wherein the following topics were discussed: employment and personnel matters, contracts and policies, actual and ongoing litigation as well as potential litigation and identifiable complaints.

**PUBLIC COMMENTS**–

*Members of the public wishing to speak should indicate such on the sign-in sheet when entering the meeting room. Anyone speaking on a non-agenda item may do so during the public comment period. Anyone speaking on an agenda item will be recognized at the appropriate time.*

*Per Resolution 612:*

- *Speakers are limited to five (5) minutes.*
- *If more than one member of the public is here to speak on a particular topic, please designate one individual to represent the group.*
- *All comments shall be directed to the presiding officer.*
- *Any person making offensive, insulting, or threatening remarks may be removed.*

**Ken Vybiral** – 2439 Arlington St. – Mr. Vybiral gave thanks to his neighbor, Ms. Planic, who gave him flag holders and Mr. Vybiral placed all 30 flag holders on graves at Saint Nicholas Cemetery.

**APPROVAL OF CONSENT AGENDA**

Commissioner Sweeney made the motion to approve the consent agenda, with a second by Commissioner Vincent. All in favor. Motion carries.

**RESOLUTIONS TO BE ADOPTED** – None

**ORDINANCES TO BE INTRODUCED** – None

**ORDINANCES TO BE ENACTED** –

- Ordinance #698 Traffic Control Devices – making the all-way stop at Mt. Troy Road and Spring Garden Avenue permanent, as well as the stop sign on Melvina Street at the

intersection with Carrie Street. Commissioner Kaib made the motion to enact Ordinance #698, with a second by Commissioner Vincent. All in favor. Motion carries.

- Ordinance #699 Accepting Dedication of Penny Lane (a.k.a. Hartle Way) and Arlington Street (a.k.a. Short St.). Commissioner Sweeney made the motion to enact Ordinance #699, with a second by Commissioner Stephens. All in favor. Motion carries.

## **COMMITTEE REPORTS**

**PUBLIC SAFETY CHAIR JOHN KAIB** – Commissioner Kaib read the Police report submitted by Chief Morgan. Commissioner Kaib asked Chief Morgan if he had anything to add regarding the Bank robbery. Chief Morgan stated between the Reserve Township Police Department, Allegheny County Police Department and the FBI, they were able to identify who committed the robbery within 24 hours, a warrant was issued, and he was arrested a week later. Commissioner Stephens read the VFD Report.

**PUBLIC WORKS CHAIR ED VINCENT** – Commissioner Vincent reported that Public Works is flushing hydrants due to the heat and earlier this month, water meter readings were completed. Commissioner Vincent reported that the sewers need to be camera' d this year and Public Works has been flushing the sewers making sure they are open. Commissioner Vincent reported that water sampling was completed, and Public Works will be monitoring the meter reading at the Mt. Troy Rd. meter due to a higher-than-normal usage reading.

**FINANCE CHAIR SHARON SWEENEY** – Commissioner Sweeney had nothing to report.

**RECREATION CHAIR SHARON SWEENEY** – Commissioner Sweeney reported that the Halloween Parade, Reserve Light Up and Lunch with Santa are right around the corner and these events will be here before we know it.

**PUBLIC RELATIONS/INTERGOVERNMENTAL AFFAIRS CHAIR RON NEUROHR** – Commissioner Neurohr reported that he and Commissioner Kaib attended a vendor show in Ross Township with Public Works the first week of June.

**MANAGER'S REPORT** – Manager Kowalski reported that she had a representative from Allegheny County present at last week's meeting with the Manager and there are lead paint removal programs available to residents, and some can qualify, due to income, for the test to be free.

Manager Kowalski reported that at next month's meeting, she has Ross/ West View EMS tentatively scheduled to show CPR Training and Stop the Bleed. These presentations will not be for certification, but for informational purposes.

Manager Kowalski reported that she and the Code Enforcement Officer, Harry, will be watching a demonstration of a Code Enforcement Software program developed by the Turtle Creek Valley Council of Governments in July.

Manager Kowalski reported that she signed a contract with Comcast to upgrade the internet speed and update the phone systems that are very outdated. The monthly cost will be less than what we pay currently.

Manager Kowalski attended a Tri-COG Land Bank meeting the week prior and they are looking to acquire 4 properties in Reserve Township.

**SOLICITOR'S REPORT** – Mr. Boring had nothing to report outside of Executive Session.

**ENGINEER'S REPORT** – Mr. Gesk reported that the Administrative Consent Order Phase II letter of interest was accepted by ALCOSAN, and the GROW Grant application is being completed for submission by June 30, 2024.

Mr. Gesk reported that bid opening was held on May 16, 2024, for CCTV Inspection and the lowest bidder was Robinson Pipe Cleaning Company and Senate is waiting for receipt of contract documents. Mr. Gesk reported that bids will be opened on July 10<sup>th</sup> for the West Beckert Street Storm Sewer Improvement Project and a recommendation for the award will be prepared for the July 15, 2024 Board meeting.

Mr. Gesk reported that Shields Paving anticipates to start paving Irwin Lane and Arlington Street on June 24, 2024.

Mr. Gesk reported that a meeting was held on June 3, 2024, at the Township Building with the Contractor of the Haser Place Development and Waterline Extension and some technical items were discussed and a start date cannot be determined until the Agreement is completed.

Mr. Gesk reported that a guiderail has been installed and PWSA is presently relocating their waterline on Logan Street.

**GIRTYS RUN REPORT** – Beth Celik had nothing to report.

**COMMUNICATIONS AND RECOGNITIONS** – Manager Kowalski stated that she received an email from Gary Donatelli that read as follows:

Good morning, Jan,

I just wanted to let you know how appreciative we have been of the level of communication that has been issued over the past several months from the Township, particularly in light of the various traffic concerns. I'm going to assume this is directly related to you and Mia's appointments to the administrative staff and your understanding of the importance of letting us know what's going. As a long time resident of Karen Island, the communication, transparency and response of the Township has never been better.

Thanks for all of your hard work. You and Mia have a great summer.

**OLD BUSINESS** – None

**NEW BUSINESS** –

- Motion to hire Phillip Januck as Full-Time Police Officer effective July 1, 2024, contingent upon completion of successful background check. Commissioner Stephens made the motion to hire Phillip Januck as Full-Time Police Officer, with a second by Commissioner Sweeney. All in favor. Motion carries.
- Motion to authorize President Ron Neurohr to sign the Agreement with Morton Salt for Base Year II (2024-2025) through North Hills Council of Governments Joint Bid. Commissioner Kaib made the motion to authorize President Ron Neurohr to sign the Agreement with Moron Salt, with a second by Commissioner Stephens. All in favor. Motion carries.

**NEXT PUBLIC MEETING ANNOUNCEMENT** – Mr. Neurohr announced the next public meeting would be on Monday, July 15, 2024, at 7 P.M.

**ADJOURNMENT** – There being no further business to discuss, Commissioner Ron Neurohr requested a motion to adjourn the meeting. Commissioner Rob Stephens motioned to adjourn with a second by Commissioner Ed Vincent. All in favor.

The meeting was adjourned at 7:19 P.M.

Respectfully submitted,

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Mia Shores, Secretary

APPROVED