

**TOWNSHIP OF RESERVE MINUTES OF THE
REGULAR MONTHLY MEETING
May 20, 2024**

CALL TO ORDER

Commissioner Neurohr called the meeting to order on May 20, 2024, at 7:04 PM.

ROLL CALL

Commissioner Neurohr asked Secretary Shores to call the roll as follows:

PRESENT: Commissioner Sharon Sweeney, Commissioner Rob Stephens, Commissioner John Kaib, Commissioner Ed Vincent, Commissioner Ron Neurohr, Manager Jan Kowalski VIA Zoom, Solicitor Nate Boring and Engineer Gordon Taylor

ALSO, PRESENT: Approximately 8 visitors

EXECUTIVE SESSION

Commissioner Ron Neurohr reported the Board of Commissioners held an Executive Session on May 13th at 2:30 pm and tonight at 6:00 pm., wherein the following topics were discussed: employment and personnel matters, contracts and policies, actual and ongoing litigation as well as potential litigation and identifiable complaints.

PUBLIC COMMENTS—

Members of the public wishing to speak should indicate such on the sign-in sheet when entering the meeting room. Anyone speaking on a non-agenda item may do so during the public comment period. Anyone speaking on an agenda item will be recognized at the appropriate time.

Per Resolution 612:

- *Speakers are limited to five (5) minutes.*
- *If more than one member of the public is here to speak on a particular topic, please designate one individual to represent the group.*
- *All comments shall be directed to the presiding officer.*
- *Any person making offensive, insulting, or threatening remarks may be removed.*

Ken Vybiral – 2439 Arlington St. – Mr. Vybiral asked if there was a plan in place for Memorial Day since Mt. Troy Rd. is closed in one section dividing the monuments. Chief Morgan stated that there is a plan in place, and they plan to turn around at Ridgelawn Cemetery and go down to Spring Garden Ave. Mr. Vybiral asked if volunteers would help place flags on Veterans graves, Saturday May 25th starting at 9:00 AM at Most Holy Name Cemetery, then Ridgelawn Cemetery and finishing at St. Nicholas Cemetery. There will also be a Memorial service on Sunday May 26th at 2:00 PM at the Mt. Troy United Church of Christ. The service is anticipated to last 1 hour.

APPROVAL OF CONSENT AGENDA

Commissioner Sweeney made the motion to approve the consent agenda, with a second by Commissioner Vincent. All in favor. Motion carries.

RESOLUTIONS TO BE ADOPTED –

- Resolution #778 - Requesting a GROW Program Grant from ALCOSAN and authorizing a Municipal Financial Commitment (matching funds). Commissioner Stephens made the motion to adopt Resolution #778, with a second by Commissioner Kaib. All in favor. Motion carries.
- Resolution #779 - Mutual Agreement to Terminate Operations and Maintenance Agreement between Reserve Township and PWSA. Commissioner Vincent made the motion to adopt Resolution #779, with a second by Commissioner Stephens. All in favor. Motion carries.

ORDINANCES TO BE INTRODUCED –

- Ordinance #697 Accepting Dedication of Penny Lane and Arlington Street (a.k.a. Short St.). Commissioner Kaib made the motion to legally advertise for Ordinance #697, with a second by Commissioner Stephens. All in favor. Motion carries.
- Ordinance #698 Traffic Control Devices – making the all-way stop at Mt. Troy Road and Spring Garden Avenue permanent, as well as the stop sign on Melvina Street at the intersection with Carrie Street. Commissioner Stephens made the motion to legally advertise Ordinance #698, with a second by Commissioner Sweeney. All in favor. Motion carries.

ORDINANCES TO BE ENACTED – None

COMMITTEE REPORTS

PUBLIC SAFETY CHAIR JOHN KAIB – Commissioner Kaib read the Police report submitted by Chief Morgan. Commissioner Kaib asked Chief Morgan if he had anything to add. Chief Morgan stated that 3 Officers received and passed an 8-hour Pistol Optic Transition Course, the training was provided free of charge from the North Hills Special Response team and their instructors. Chief Morgan stated that 2 additional Officers received 8 hours of Firearms training in their annual qualifications. Chief Morgan added that with the permission of the Board, a taser that was no longer being used by the Police Department was donated to Constable Paul Yuretich. Commissioner Stephens read the VFD Report. Steve Kline, the Assistant Director from Ross/ West View EMSA gave a presentation to the Board and public for the first quarter of 2024.

PUBLIC WORKS CHAIR ED VINCENT – Commissioner Vincent reported that Public Works is performing regular maintenance and leak detection on the Township's main water lines.

FINANCE CHAIR SHARON SWEENEY – Commissioner Sweeney had nothing to report.

RECREATION CHAIR SHARON SWEENEY – Commissioner Sweeney announced that Clean Up Day had a very nice turn out and a lot of residents utilized the dumpster on Spring Garden Rd.

PUBLIC RELATIONS/INTERGOVERNMENTAL AFFAIRS CHAIR RON NEUROHR – Commissioner Neurohr asked to take a moment of silence for 3 recent passings – Long time resident of Reserve Township, Joe Zivic, Dave Sibenac, and School Board Member Jim Fisher.

MANAGER'S REPORT – Manager Kowalski stated that she is in the process of applying for a PennVest Grant, with PWSA's assistance in the application process, to replace the water meters with advance metering infrastructure technology, since the PWSA Operations and Maintenance agreement has been mutually terminated. The due date for the Grant application is May 31st.

Manager Kowalski stated that she has a meeting scheduled for May 30th with PWSA's Executive Leadership to discuss the next steps, since the Operations and Maintenance agreement has been terminated. Manager Kowalski will keep everyone up to date with new information.

SOLICITOR'S REPORT – Mr. Boring had nothing to report outside of Executive Session.

ENGINEER'S REPORT – Mr. Gordon stated that an ALCOSAN GROW Grant Letter of Interest was submitted to ALCOSAN on March 28, 2024 and successful projects see 40% to 60% reimbursement.

Mr. Gordon stated for the West Beckert Steet Storm Sewer Improvements Project, they are waiting for the final permit and anticipate that the project can be advertised, bids opened and awarded at the June 17, 2024, Commissioners meeting.

Mr. Gordon stated in continuance of the MS4 Phase II program, Manager Kowalski and himself had a meeting with the Corp of Engineers representative Scott Swansinger for a local grant for funding for the year 2025 and can be used for stormwater projects. Projects need to be identified that will qualify for the Pollution Reduction Program under the MS4 permit.

Mr. Gordon stated that for the 2024 Paving Program, Shields Paving was the low bidder in the amount of \$367,030.

GIRTYS RUN REPORT – Beth Celik had nothing to report.

COMMUNICATIONS AND RECOGNITIONS – Secretary Shores stated that Manager Kowalski received an email from Doug Lindsay on Spring Garden Road stating that he noticed a small stream of water/sewage coming down the hill towards his house on Saturday April 13th. In a panic, he called the Reserve Township Police Department, and the Police Officer contacted the Foreman Jim. Jim arrived on scene within 30 minutes and noticed a compromised pipe coming from the housing development up the hill. The following Monday, the line was cleared. Mr. Lindsay extends many thanks to Jim and his crew and Manager Kowalski for thinking through the steps needed to help prevent this sort of thing from happening in the future.

Secretary Shores stated that Manager Kowalski received another email on May 16th from a resident on Mt. Troy Rd. sending a big thank you to her for helping to get the lot across the street on Baun Rd. cleaned up and stated that it looks great.

OLD BUSINESS – None

NEW BUSINESS –

- Motion to award bid for 2024 Road Paving to low bidder Shields Asphalt Paving in the amount of \$367,030. Commissioner Sweeney made the motion to award a bid for 2024 Road Paving to low bidder Shields Asphalt Paving in the amount of \$367,030, with a second by Commissioner Stephens. All in favor. Motion carries.
- Motion to award bid for 2024 CCTV sanitary sewer inspection to low bidder Robinson Pipe in the amount of \$56,400. Commissioner Stephens made the motion to award a bid for 2024 CCTV sanitary sewer inspection to low bidder Robinson Pipe in the amount of \$56,400, with a second by Commissioner Vincent. All in favor. Motion carries.
- Motion to reimburse Golden Triangle Construction for half the cost of completing the fence at 3477 Mount Troy Road, lowest quote from Allegheny Fence, Reserve's share \$9,308 to be paid from General Fund. Commissioner Kaib made the motion to reimburse Golden Triangle Construction for half the cost of completing the fence at 34tt Mount Troy Road in the amount of \$9,308, with a second by Commissioner Stephens. All in favor. Motion carries.

- Motion to approve the purchase of 2 Speed Humps and 4 Warning Signs for Pittview Avenue, to be paid from Liquid Fuels Funds, in the amount of \$2,388.84. Commissioner Vincent made the motion to approve the purchase of 2 speed humps and 4 warning signs for Pittview Avenue to be paid from Liquid Fuels Funds, in the amount of \$2,388.84, with a second by Commissioner Stephens. All in favor. Motion carries.
- Authorization for Board President and Township Manager to sign the notice from Tri-COG Land Bank approving their intent to acquire 3 delinquent properties. Commissioner Stephens made the motion to authorize Board President and Township Manager to sign the notice from Tri-COG Land Bank approving their intent to acquire 3 delinquent properties, with a second by Commissioner Sweeney. All in favor. Motion carries.
- Approval for Township Manager to sign engagement letter with Cohen Law Group to provide Verizon Cable Franchise Renewal Services through a joint agreement with the North Hills Council of Governments. Commissioner Vincent made the motion to approve for Township Manager to sign engagement letter with Cohen Law Group to provide Verizon Cable Franchise Renewal services through a joint agreement with the North Hills Council of Governments, with a second by Commissioner Stephens. All in favor. Motion carries.

NEXT PUBLIC MEETING ANNOUNCEMENT – Mr. Neurohr announced the next public meeting would be on Monday, June 17, 2024, at 7 P.M.

ADJOURNMENT – There being no further business to discuss, Commissioner Ron Neurohr requested a motion to adjourn the meeting. Commissioner Sharon Sweeney motioned to adjourn with a second by Commissioner Rob Stephens. All in favor.

The meeting was adjourned at 7:40 P.M.

Respectfully submitted,

Mia Shores, Secretary