

**TOWNSHIP OF RESERVE MINUTES OF THE
CONDITIONAL USE HEARING AND REGULAR MONTHLY MEETING
FEBRUARY 19, 2024**

**CONDITIONAL USE HEARING – 3550 SPRING GARDEN ROAD
6:45 P.M.**

Public Hearing to receive comment on the Conditional Use Application of Michael Manna for the proposed use of a Restaurant/Pizza Shop at 3550 Spring Garden Road. This property is located in the C-1 (Community Commercial) Zoning District, which allows for restaurants as a conditional use.

As required by the PA Municipalities Planning Code, notice of the hearing was advertised in the Pittsburgh Post Gazette for 2 consecutive weeks, and notice was posted on the property.

Commissioner Ron Neurohr announced the opening of the Conditional Use Hearing at 6:45 PM.

Solicitor Nate Boring administered the Oath to Michael Manna. Solicitor Boring asked for the record to reflect that the application has been accepted as complete, the public hearing has been dually advertised, the Township has not received notice that any opponents or interested parties, and the Township Planning Committee has recommended approval of the application as applied for. Mr. Manna proposed that he would like to open a diner for breakfast and lunch, and he currently owns the Northside Athletic Club which is in the top half of the building located at 3550 Spring Garden Rd. Mr. Manna would like to create more jobs for the area and thinks that it would be a nice addition to Reserve Township for breakfast and lunch. Solicitor Boring closed the hearing at 6:52 p.m.

CALL TO ORDER

Commissioner Neurohr called the meeting to order on February 19, 2024, at 7:00 PM.

ROLL CALL

Commissioner Neurohr asked Secretary Shores to call the roll as follows:

PRESENT: Commissioner Sharon Sweeney, Commissioner Rob Stephens, Commissioner John Kaib, Commissioner Ed Vincent, Commissioner Ron Neurohr, Manager Jan Kowalski, Solicitor Nate Boring and Engineer Gordon Taylor

ALSO, PRESENT: Approximately 35 visitors

Commissioner Neurohr stated that the Board wanted to devote the beginning of this meeting to recognizing our First Responders and their service to the community. Reserve Township is grateful for the work these selfless individuals do day in and day out. They put their lives on the line for their fellow citizens in need from Law Enforcement Officers who keep our streets safe and Fire Fighters who rush into burning buildings, to EMTs and Paramedics who provide life saving emergency care at a moments notice. We appreciate you.

RECOGNITION OF THE RETIREMENT OF JAMES ETHERINGTON, CHIEF OF POLICE

Commissioner Neurohr announced that the Board wanted to show their appreciation for James Etherington's dedication to 26 years of service. James Etherington received a plaque from the Board of Commissioners, a proclamation from Allegheny County Council, a proclamation from the PA House, and a proclamation from the State Senate. Thank you for your service, James Etherington.

FIRST RESPONDERS' RECOGNITIONS – EMS, FIRE, SRT

Commissioner Vincent presented Adam Caryll Ross/West View EMS, Russell Dale Ross/West View EMS, Mike Pavicic Reserve VFD, Sebastian Swetoha Reserve VFD, Marlene Dickson Reserve VFD and Brandon Morgan North Hills SRT with a certificate of recognition for their work performance in 2023.

EXECUTIVE SESSION

Commissioner Ron Neurohr reported the Board of Commissioners held an Executive Session tonight at 5:45 pm., wherein the following topics were discussed: employment and personnel matters, contracts and policies, actual and ongoing litigation as well as potential litigation and identifiable complaints.

PUBLIC COMMENTS–

Members of the public wishing to speak should indicate such on the sign-in sheet when entering the meeting room. Anyone speaking on a non-agenda item may do so during the public comment period. Anyone speaking on an agenda item will be recognized at the appropriate time.

Per Resolution 612:

- *Speakers are limited to five (5) minutes.*
- *If more than one member of the public is here to speak on a particular topic, please designate one individual to represent the group.*
- *All comments shall be directed to the presiding officer.*
- *Any person making offensive, insulting, or threatening remarks may be removed.*

Jane Barna – 3547 Faber Terrace – Mrs. Barna stated that there is some concern with her neighbors, and that the ordinances need to be enforced, since they are being destructive with her property. Manager Kowalski asked Mrs. Barna to fill out a code enforcement complaint form for this situation to be investigated. Acting Chief Morgan stated that she will need to call 911, even if it is not an emergency to report any violations.

APPROVAL OF CONSENT AGENDA

Commissioner Sweeney made the motion to approve the consent agenda, with a second by Commissioner Vincent. All in favor. Motion carries.

RESOLUTIONS TO BE ADOPTED – None

ORDINANCES TO BE INTRODUCED – None

ORDINANCES TO BE ENACTED – None

COMMITTEE REPORTS

FINANCE CHAIR SHARON SWEENEY – Commissioner Sweeney stated that the auditors were at the Township Office and the report should be received within a few weeks.

RECREATION CHAIR SHARON SWEENEY – Commissioner Sweeney announced that the Easter event is on Sunday March 24, 2024, and the recreation committee received many good ideas to make this event a good one with many volunteers.

PUBLIC SAFETY CHAIR JOHN KAIB – Commissioner Kaib had nothing to report. Commissioner Neurohr read the Police Report and the VFD Report.

PUBLIC WORKS CHAIR ED VINCENT – Commissioner Vincent stated that the weekly water sampling has continued for Public Works. Commissioner Vincent stated that there have been 4 water breaks and stated that he has received numerous phone calls regarding the snow removal done by Public Works in the past weeks and extends thanks to them for a job well done.

MANAGER’S REPORT – Manager Kowalski stated that Mt. Troy Rd. will be closed starting March 4, 2024, by Allegheny County for reconstruction of a retaining wall, after about 6 months of waiting for a start date. Manager Kowalski provided an update on Logan Street and approval from the Public Utilities Commission for the agreement with PWSA to partner with Reserve Township and share the costs of the repairs. Manager Kowalski extended big kudos to Foreman Jim Roemer for finishing the Logan Street wall, with the help of his crew. Logan Street cannot be opened until a guiderail is installed, and the gas company needs to do temporary paving. Representative Lindsey Powell has acquired \$40,000 in funding for Reserve Township for this project.

Manager Kowalski and Secretary Shores have applied for acceptance into a training program, Ready Local Government, through Ready Appalachia, designed for Local Government Officials who do not have experience applying for grants. This program is a 9-week program, and the Manager Kowalski and Secretary Shores will be able to apply for a \$50,000 grant for capacity building, and it would be a Federal Grant through the Appalachian Regional Commission.

Manager Kowalski gave an update on the PWSA O&M Agreement, stating that the PUC has still not approved the agreement and now the office that is handling this agreement is the Office of Consumer Affairs because they have concerns about how the agreement would affect PWSA’s other rate payers, and specifically who would be paying for the new meters, since the agreement states that the residents would not have to pay for the new meters.

Manager Kowalski stated that the fieldwork for the financial audit was complete, and the auditors did report that everything went very well this year due to our new financial software.

SOLICITOR’S REPORT – None

ENGINEER’S REPORT – Mr. Taylor reported that he and Manager Kowalski met with Mason Secreti, a Water Resource Specialist with Southwestern PA Commission who has experience in identifying sources of funding for potential best management practice, and BMPs (Best Management Practices) that you are required to put in for MS4 permit and gave him a tour of several locations for possible installation. Mr. Taylor reported that the 2024 Paving Program is moving forward and includes Arlington Street and Penny Lane, and a scope of work will be completed for those 2 streets. Mr. Taylor reported that the 2024 O&M CCTV work for the sewers is also moving forward.

GIRTYS RUN REPORT – No representative from Girty’s Run Joint Sanitary Authority was present.

COMMUNICATIONS AND RECOGNITIONS – None

OLD BUSINESS – None

NEW BUSINESS –

- Motion to approve Manna Conditional Use application for a restaurant at 3550 Spring Garden Rd. Commissioner Stephens made the motion to approve the Manna Conditional Use application for a restaurant at 3550 Spring Garden Rd., with a second by Commissioner Vincent. All in favor. Motion carries.
- Motion to authorize advertising for bids to perform CCTV of 20% of Township sewer system as required by the 2010 Administrative Consent Order with Allegheny County Health Department. Commissioner Kaib made the motion to authorize advertising for bids to perform CCTV of 20% of Township sewer system, with a second by Commissioner Sweeney. All in favor. Motion carries.
- Motion to approve quote from Ford Office Technologies for 2 refurbished laptops to replace Public Works and Admin computers in the amount of \$955.91 to be paid from the Water Fund. Commissioner Stephens made the motion to approve the quote from Ford Office Technologies for 2 refurbished laptops to replace Public Works and Admin computers, with a second by Commissioner Sweeney. All in favor. Motion carries.
- Motion for authorization to list 2010 Ford Explorer (former patrol vehicle recently being used as code vehicle) for sale on Municibid, starting bid \$3,000. Commissioner Sweeney made the motion for authorization to list the 2010 Ford Explorer on Municibid, with a second by Commissioner Stephens. All in favor. Motion carries.
- Motion to approve Manager Kowalski's attendance at the Government Finance Officers' Association of PA Annual Conference May 19-22, 2024. Commissioner Kaib made the motion to approve Manager Kowalski's attendance at the Government Finance Officers' Association of PA Annual Conference, with a second by Commissioner Vincent. All in favor. Motion carries.
- Motion to approve Acting Chief of Police Morgan's attendance at the Ohio Tactical Officers Association's Annual Public Safety Conference June 10-14, 2024 (in place of ALOM conference in 2024 budget). Commissioner Vincent made the motion to approve Acting Chief of Police Morgans' attendance at the Ohio Tactical Officers Association's Annual Public Safety Conference, with a second by Commissioner Stephens. All in favor. Motion carries.

NEXT PUBLIC MEETING ANNOUNCEMENT – Mr. Neurohr announced the next public meeting would be on Monday, March 18, 2024, at 7 P.M.

ADJOURNMENT – There being no further business to discuss, Commissioner Ron Neurohr requested a motion to adjourn the meeting. Commissioner Rob Stephens motioned to adjourn with a second by Commissioner Ed Vincent. All in favor.

The meeting was adjourned at 7:36 P.M.

Respectfully submitted,

Mia Shores, Secretary