

**TOWNSHIP OF RESERVE MINUTES OF THE
ORGANIZATIONAL AND REGULAR MONTHLY MEETING
JANUARY 15, 2024**

CALL TO ORDER

Manager Kowalski called the meeting to order on January 15, 2024, at 6:04 PM.

ROLL CALL

Manager Kowalski asked Secretary Shores to call the roll as follows:

PRESENT VIA ZOOM: Commissioner Sharon Sweeney, Commissioner Rob Stephens, Commissioner John Kaib, Commissioner Ed Vincent, Commissioner Ron Neurohr, Manager Jan Kowalski, and Solicitor Nate Boring

ALSO, PRESENT VIA ZOOM: 4 visitors

Ms. Shores stated that Engineer Gordon Taylor was not in attendance. Manager Kowalski stated that Mr. Taylor was having technical difficulties with the Zoom meeting.

NOMINATION AND ELECTION OF BOARD PRESIDENT FOR CALENDAR YEARS 2024 AND 2025

Commissioner Kaib nominated Commissioner Neurohr as Board President for Calendar Years 2024 and 2025, with a second by Commissioner Vincent. All in favor. Motion carries. Manager Kowalski hands gavel over to newly elected Board President Ron Neurohr.

NOMINATION AND ELECTION OF BOARD VICE-PRESIDENT FOR CALENDAR YEARS 2024 AND 2025

Commissioner Sweeney nominated Commissioner Vincent as Board Vice-President for Calendar Years 2024 and 2025, with a second by Commissioner Kaib. All in favor. Motion carries.

APPOINTMENT OF COMMISSIONERS TO THE FOLLOWING COMMITTEES & BOARDS

- a) Public Works – **Ron Neurohr, John Kaib, Ed Vincent** – Chair **Ed Vincent**
- b) Public Safety – **John Kaib, Sharon Sweeney, Ron Neurohr** – Chair **John Kaib**
- c) Finance – **Sharon Sweeney, Rob Stephens, Ed Vincent** – Chair **Sharon Sweeney**
- d) Recreation – **Sharon Sweeney, Ed Vincent, Rob Stephens** – Chair **Sharon Sweeney**
- e) Public Relations/Intergovernmental Affairs – **Ron Neurohr, John Kaib, Ed Vincent** – Chair **Ron Neurohr**
- f) Police Pension Board – **Sharon Sweeney, Ed Vincent, Ron Neurohr** – Chair **Sharon Sweeney**
- g) Non-Uniform Pension Board – **Sharon Sweeney, John Kaib, Rob Stephens** – Chair **Rob Stephens**

Commissioner Stephens made the motion to approve the appointments as spoken, with a second by Commissioner Sweeney. All in favor. Motion carries.

APPOINTMENT OF DELEGATE AND ALTERNATE TO THE NORTH HILLS COUNCIL OF GOVERNMENTS AND TRI-COG LAND BANK – APPOINTMENT FOR RON NEUROHR AND ED VINCENT

Commissioner Sweeney made the motion to appoint Ron Neurohr (delegate) and Ed Vincent (alternate) to the North Hills Council of Governments and Tri- Cog Land Bank, with a second by Commissioner Kaib. All in favor. Motion carries.

APPOINTMENT OF VOLUNTEERS TO THE FOLLOWING COMMISSIONS AND BOARDS:

a) Vacancy Board:

Dave Moore Sr.

b) Civil Service Commission:

Reappointment of Larry Werner for a 6-year term expiring 12/31/2029.

c) Girty's Run Joint Sewer Authority Board:

Acceptance of Resignation of James Roemer.

Appointment of Kylene Rapp, 477 Irwin Land, to fill remainder of Mr. Roemer's unexpired term ending 12/31/2024.

Commissioner Kaib made the motion to approve the appointments as spoken, with a second by Commissioner Stephens. All in favor. Motion carries.

EXECUTIVE SESSION

Commissioner Ron Neurohr reported the Board of Commissioners did not hold Executive Session this evening.

PUBLIC COMMENTS – None

APPROVAL OF CONSENT AGENDA

Commissioner Sweeney made the motion to approve the consent agenda, with a second by Commissioner Vincent. All in favor. Motion carries.

RESOLUTIONS TO BE ADOPTED

- Resolution #771 Water and Sewer Rates 2024
Commissioner Kaib made the motion to adopt Resolution #771, with a second by Commissioner Stephens. All in favor. Motion carries.
- Resolution #774 – Township Appointments for 2024 and 2025.
Commissioner Kaib made the motion to adopt Resolution #774, with a second by Commissioner Stephens. All in favor. Motion carries.
- Resolution #775 – Reappointing Fred Gigler to the Zoning Hearing Board and appointing Kenneth Vybiral as alternate for 3-year terms beginning January 1, 2024, and ending December 31, 2026.
Commissioner Stephens made the motion to adopt Resolution #775, with a second by Commissioner Sweeney. All in favor. Motion carries.
- Resolution #776 – Disposition of Records in Accordance with the Municipal Records Manual.
Commissioner Vincent made the motion to adopt Resolution #776, with a second by Commissioner Sweeney. All in favor. Motion carries.

ORDINANCES TO BE INTRODUCED – None

ORDINANCES TO BE ENACTED – None

COMMITTEE REPORTS

COMMISSIONER SWEENEY – Commissioner Sweeney stated that the Event dates for 2024 have been scheduled and the Easter Egg Hunt will take place on Sunday, March 24th. Manager Kowalski stated that she will reach out to the volunteers to have them participate in the planning of all scheduled events and send the volunteer list over to Commissioner Sweeney. Commissioner Sweeney extended thanks to the Road Crew for keeping the roads clear with such short notice and to the Police Department for reporting to the Road Crew.

COMMISSIONER STEPHENS – None

COMMISSIONER KAIB – None

COMMISSIONER VINCENT – None

COMMISSIONER NEUROHR – Commissioner Neurohr read the Police Report and the VFD Report. Commissioner Neurohr asked Sergeant Morgan if he had anything to add, regarding a letter from the Shaler Police Department commending the North Hills Special Response Team for their response to a recent incident in Shaler Township. Sergeant Morgan thanked the Board for giving him the opportunity to be on the Special Response Team. Commissioner Neurohr said on behalf of the Board, they are happy to have him on the Special Response Team. Commissioner Neurohr also recognized the accomplishments of the Volunteer Fire Department during 2023.

MANAGER'S REPORT – Manager Kowalski stated that at the next meeting, there will be a Conditional Use Public Hearing for 3550 Spring Garden Rd. at 6:45 p.m. Application has been made for a restaurant. Manager Kowalski stated that the Mount Troy Road Closure should take place in June, since Allegheny County is waiting for beams to come in for the project.

SOLICITOR'S REPORT – None

ENGINEER'S REPORT – Not present VIA Zoom – Report was submitted to Manager Kowalski

GIRTYS RUN REPORT – No representative from Girty's Run Joint Sanitary Authority was present.

COMMUNICATIONS AND RECOGNITIONS – None

OLD BUSINESS – None

NEW BUSINESS –

- Motion to approve quote from Allegheny Records Destruction to perform document shredding services in the amount of \$4.05 per small box or \$8.25 per large box plus a \$55 transport charge. Commissioner Kaib made the motion to approve the quote from Allegheny Records Destruction to perform document shredding services, with a second by Commissioner Vincent. All in favor. Motion carries.

NEXT PUBLIC MEETING ANNOUNCEMENT – Mr. Neurohr announced the next public meeting would be on Monday, February 19, 2024, at 7 P.M.

ADJOURNMENT – There being no further business to discuss, Commissioner Ron Neurohr requested a motion to adjourn the meeting. Commissioner Ed Vincent motioned to adjourn with a second by Commissioner Rob Stephens. All in favor.

The meeting was adjourned at 6:24 P.M.

Respectfully submitted,

Mia Shores, Secretary

APPROVED