

TOWNSHIP OF RESERVE
MINUTES OF THE REGULAR MONTHLY MEETING
October 16, 2023

CALL TO ORDER

Commissioner Neurohr called the meeting to order on October 16, 2023, at 7:00 PM.

ROLL CALL

Commissioner Neurohr asked the Secretary to call the roll as follows:

PRESENT: Commissioner Sharon Sweeney, Commissioner Ken Vybiral, Commissioner John Kaib, Commissioner Ed Vincent, Commissioner Ron Neurohr, Manager Jan Kowalski, Solicitor Nate Boring, and Engineer Gordon Taylor

ALSO PRESENT: Approximately 8 visitors

EXECUTIVE SESSION

Commissioner Ron Neurohr reported the Board of Commissioners held an Executive Session tonight at 6:00 pm., wherein the following topics were discussed: employment and personnel matters, contracts and policies, actual and ongoing litigation as well as potential litigation and identifiable complaints.

PUBLIC COMMENTS—

Members of the public wishing to speak should indicate such on the sign-in sheet when entering the meeting room. Anyone speaking on a non-agenda item may do so during the public comment period. Anyone speaking on an agenda item will be recognized at the appropriate time.

Per Resolution 612:

- *Speakers are limited to five (5) minutes.*
- *If more than one member of the public is here to speak on a particular topic, please designate one individual to represent the group.*
- *All comments shall be directed to the presiding officer.*
- *Any person making offensive, insulting, or threatening remarks may be removed.*

Dave Moore Sr. – Mr. Moore requested to have assistance from the Board of Commissioners and the Manager to reach out to Allegheny County regarding the upcoming road closures for maintenance in January. Mr. Moore stated that the route Emergency vehicles will need to take to get to certain areas in the Township will cause a significant delay. Manager Kowalski requested that each Emergency Department fill out a letter requesting the County to keep one lane open for the upcoming construction projects.

APPROVAL OF CONSENT AGENDA

Commissioner Sweeney made the motion to approve the consent agenda, with a second by Commissioner Vybiral. All in favor. Motion carries.

RESOLUTIONS TO BE ADOPTED

- Resolution #764
Application for a grant from the Redevelopment Authority of Allegheny County in the amount of \$242,397 for Phase 4 (final) of the Hoffman Road/Irwin Lane Waterline Replacement project. Commissioner Kaib made the motion to approve the application for a grant from the Redevelopment Authority of Allegheny County in the amount of \$242,397 for Phase 4 of the Hoffman Road/Irwin Lane Waterline Replacement project, with a second by Commissioner Vincent. All in favor. Motion carries.
- Resolution #765
Application for a Statewide Local Share Assessment grant in the amount of \$400,008 for the Lonsdale/Emma Street Sewer Separation project. Commissioner Kaib made the motion to approve the application for a Statewide Local Share Assessment grant in the amount of \$400,008 for the Lonsdale/ Emma Street Sewer Separation project, with a second by Commissioner Vincent. All in favor. Motion carries.

ORDINANCES TO BE INTRODUCED – None

ORDINANCES TO BE ENACTED – None

COMMITTEE REPORTS

COMMISSIONER SWEENEY – Commissioner Sweeney mentioned that Reserve Township’s annual Halloween parade will take place on October 29th with registration at 11:00 a.m., and the parade will begin at 11:30 a.m., Light Up Night will be on November 30th, starting at 5:30 p.m. (there will be a food truck, ice carving, horse drawn sleigh rides, and much more) and Lunch with Santa will be on December 9th at 11:30 a.m. The house decorating contest this year will be a little different, no registration required, and the Police Officers will be the judges.

COMMISSIONER VYBIRAL – None

COMMISSIONER KAIB – None

COMMISSIONER VINCENT - None

COMMISSIONER NEUROHR – Commissioner Neurohr stated that he attended the coffee and donuts meeting with the Manager on Friday October 13th and he commended Manager Kowalski for her time organizing the meetings. Commissioner Neurohr believes the coffee and donuts meetings are helping to keep everything as transparent as it can be. Commissioner Neurohr read the Police Report and the VFD Report. Commissioner Neurohr asked Chief Etherington if he had anything to add. Chief Etherington added that the speed sign is still

working as anticipated. Chief Etherington extended thanks to the Road Department for the placement of the new mirrors at the bottom of Lonsdale St. and on the corner of Fornof and Mt. Troy Rd.

MANAGER'S REPORT –

1. Manager Kowalski stated that she attended a spotted lanternfly exhibit with the Public Works Foreman given by the PA Department of Agriculture to learn more about how to control them.
2. Manager Kowalski stated that the coffee and donuts went great on Friday, and the special guest was Code Enforcement Officer, Harry Seretti, and he answered a lot of questions for the residents.
3. Manager Kowalski stated that Public Works has been doing some line painting around the Township (stop bars) and statistics have shown that if that stop bar is in line of vision of a vehicle, then it's more effective than just a stop sign. Also, the Township received notification from the County Department of Public Works that new signage will be placed at dangerous intersections throughout the Township.
4. Manager Kowalski is currently working on the 2024 Budget and that will be on the agenda for next month's meeting requesting public inspection and advertising.

SOLICITOR'S REPORT – None

ENGINEER'S REPORT

1. Mr. Taylor reported that 3 grant applications were submitted for CDBG Year 50, these were all pre-applications: \$28,540 for Troy/Magnolia Paving, \$110,630 for storm sewer improvements in the Electric Hill area, and \$31,558 for Sanitary Sewer Lining Phase 2 in the Ramage Rd. and Bernardi Dr. area.

GIRTYS RUN REPORT – No representative from Girty's Run Joint Sanitary Authority was present.

COMMUNICATIONS AND RECOGNITIONS – None

OLD BUSINESS – None

NEW BUSINESS –

- Motion to authorize payment to Girty's Run Joint Sewer Authority in the amount of \$1,214.50 representing retroactive billing for the period March 2017 through May 2023 for new accounts that were not added. Commissioner Vincent made the motion to authorize payment to Girty's Run Joint Sewer Authority in the amount of \$1,214.50 representing retroactive billing for the period March 2017 through May 2023 for new accounts that were not added, with a second by Commissioner Sweeney. All in favor. Motion carries.
- Presentation of State Foreign Fire Insurance Allocation to RVFD Relief Association in the amount of \$17,365.36. Secretary Mia Shores presented RVFD Relief Association Representative Dave Moore Sr. with a check in the amount of \$17,365.36 from the State Foreign Fire Insurance Allocation.

- Motion to approve request from Reserve Volunteer Fire Company to have Public Works install a training hydrant at 3441 Mt. Troy Road (Ross/West View EMS Station 212) at a total cost for parts of approximately \$2,000, to be paid from the Water Fund. Commissioner Kaib made the motion to authorize the request from Reserve Volunteer Fire Company to have Public Works install a training hydrant at 3441 Mt. Troy Road at a total cost for parts of approximately \$2,000, with a second by Commissioner Vybiral. All in favor. Motion carries.
- Motion to authorize Public Works to proceed with construction of a retaining wall on Logan Street. – *PWSA has agreed to share the cost. Millvale has agreed to place the item on their November Council agenda for consideration. The total estimated cost is \$82,500. A 3-way split would be \$27,500. Manager Kowalski stated that Engineer Gordon Taylor has found several maps showing the Reserve / Millvale boundary line goes toward the middle of Logan Steet, indicating the area of the slide was in Millvale.* Commissioner Sweeney made the motion to authorize Public Works to proceed with construction of a retaining wall on Logan Street at a cost not to exceed \$41,250, with a second by Commissioner Vincent. All in favor. Motion carries.

NEXT PUBLIC MEETING ANNOUNCEMENT – Mr. Neurohr announced the next public meeting would be on Monday, November 20, 2023, at 7 P.M.

ADJOURNMENT – There being no further business to discuss, Commissioner Ron Neurohr requested a motion to adjourn the meeting. Commissioner John Kaib motioned to adjourn with a second by Commissioner Ken Vybiral. All in favor.

The meeting was adjourned at 7:30 P.M.

Respectfully submitted,

Mia Shores, Secretary