

TOWNSHIP OF RESERVE
MINUTES OF THE REGULAR MONTHLY MEETING
November 20, 2023

CALL TO ORDER

Commissioner Neurohr called the meeting to order on November 20, 2023, at 7:00 PM.

ROLL CALL

Commissioner Neurohr asked the Secretary to call the roll as follows:

PRESENT: Commissioner Sharon Sweeney, Commissioner Ken Vybiral, Commissioner John Kaib, Commissioner Ed Vincent, Commissioner Ron Neurohr, Manager Jan Kowalski, Solicitor Nate Boring VIA Zoom, and Engineer Gordon Taylor

ALSO PRESENT: Approximately 11 visitors

EXECUTIVE SESSION

Commissioner Ron Neurohr reported the Board of Commissioners held an Executive Session tonight at 6:00 pm., wherein the following topics were discussed: employment and personnel matters, contracts and policies, actual and ongoing litigation as well as potential litigation and identifiable complaints.

PUBLIC COMMENTS—

Commissioner Ron Neurohr stated that he had a few announcements to make. Neurohr regretfully informed the public that longtime resident Margaret Schaffer, age 99, passed away on November 10, 2023, and longtime resident Carl Geyer, age 59, passed away on October 31, 2023. A moment of silence was requested for these 2 passings.

Commissioner Ron Neurohr informed the public that he wanted to make a statement regarding Reserve Primary from the Board of Commissioners.

“The Reserve Board of Commissioners understands that the School District Administration is considering multiple options to ensure the long-term sustainability of the School District. We also understand that the options could impact the future of Reserve Primary School. Reserve Township is a tight knit community, and the Primary School is an integral part of that. Reserve Primary is the only school in the district that is located outside of Shaler Township and Reserve residents have always been proud of this fact. The Commissioners recognize this and fully support Township residents in making their voices heard to the School Board in an informed and respectful manner. We do understand, however, that at the end of the day Shaler Area School District must make the decision that ensures the long-term sustainability of the School District as a whole, for the benefit of all students. Just so everyone knows, the Board has no control over the School Board. We hope they will take all factors into consideration, and we hope that you continue your support for the School in a professional manner. We as a Township can help facilitate in any manner to keep in contact with the School through Manager Jan Kowalski.”

Members of the public wishing to speak should indicate such on the sign-in sheet when entering the meeting room. Anyone speaking on a non-agenda item may do so during the public comment period. Anyone speaking on an agenda item will be recognized at the appropriate time.

Per Resolution 612:

- *Speakers are limited to five (5) minutes.*
- *If more than one member of the public is here to speak on a particular topic, please designate one individual to represent the group.*
- *All comments shall be directed to the presiding officer.*
- *Any person making offensive, insulting, or threatening remarks may be removed.*

APPROVAL OF CONSENT AGENDA

Commissioner Sweeney made the motion to approve the consent agenda, with a second by Commissioner Vincent. All in favor. Motion carries.

RESOLUTIONS TO BE ADOPTED

- Resolution #766
Police Contribution to Pension Plan for 2024: Commissioner Vincent made the motion to adopt Resolution #766 to waive Police Contribution to the Pension Plan for year 2024 due to the health of the Pension Plan, with a second by Commissioner Vybiral. All in favor. Motion carries.
- Resolution #767
Intergovernmental Cooperation Agreement with PWSA to construct retaining wall on Logan Street: Commissioner Vybiral made the motion to adopt Resolution #767 regarding the construction of a retaining wall on Logan St., with a second by Commissioner Sweeney. All in favor. Motion carries.
- Resolution #768
Application for a CDBG Year 50 grant in the amount of \$31,558 for Reserve Sanitary Sewer Lining: Commissioner Kaib made the motion to adopt Resolution #768 to apply for a CDBG Year 50 grant in the amount of \$31,558 for Reserve Sanitary Sewer Lining, with a second by Commissioner Vincent. All in favor. Motion carries.
- Resolution #769
Application for a CDBG Year 50 grant in the amount of \$110,630 for Electric Hill Storm Sewers: Commissioner Kaib made the motion to adopt Resolution #769 to apply for a CDBG Year 50 grant in the amount of \$110,630 for Electric Hill Storm Sewers, with a second by Commissioner Vybiral. All in favor. Motion carries.
- Resolution #770
Application for a CDBG Year 50 grant in the amount of \$28,540 for Troy & Magnolia St Paving: Commissioner Sweeney made the motion to adopt Resolution #770 to apply for a CDBG Year 50 Grant in the amount of \$28,540 for Troy and Magnolia St. Paving, with a second by Commissioner Vincent. All in favor. Motion carries.

ORDINANCES TO BE INTRODUCED –

- Ordinance #697 2024 Budget and Millage Rate.
Presentation of 2024 Proposed Budget by Township Manager: Commissioner Neurohr on behalf of the Board of Commissioners commended Township Manager Kowalski stating that this has been the most conclusive budget that has ever been presented to the Board. Commissioner Neurohr stated that the Board is extremely fortunate to have Manager Kowalski and Secretary Shores at the Township Office.
Requesting Authorization to advertise Ordinance #697 with proposed enactment December 18, 2023: Commissioner Kaib made the motion to authorize the advertisement of Ordinance #697 with proposed enactment December 18, 2023, with a second by Commissioner Vybiral. All in favor. Motion carries.

ORDINANCES TO BE ENACTED – None

COMMITTEE REPORTS

COMMISSIONER SWEENEY – Commissioner Sweeney mentioned that the Halloween Parade had a nice turn-out, even with the weather. The big Tree Lighting Celebration will take place on November 30th and this event was made possible with generous donations. Lunch with Santa will be on December 9th in the Mt. Troy Ballroom. The House Decorating contest will be a little different this year. No registration required and the Reserve Police Department will make their vote while they are out patrolling the neighborhood. Commissioner Sweeney wanted to extend many thanks to the Volunteers who make all of these events possible: Jan and Mia from the Township Office, Dee Shores, Sue Vincent, Volunteer Fire Department, Police Department, Public Works Department, Marleen Dickson, Janet, and Mark Valeriano.

COMMISSIONER VYBIRAL – Commissioner Vybiral expressed gratitude towards Manager Kowalski for reaching out to the County to provide “SLOW” signs markings around the bends on Mt. Troy Rd. and for Public Works installing the mirrors and “STOP” blocks at each stop sign. Traffic has really slowed down since the areas have been marked. Commissioner Vybiral advised residents to be aware of deer this time of year, they are showing up all along Mt. Troy Rd. Manager Kowalski added that residents need to be careful in construction zones, due to an incident when Public Works was out taking down the banners.

COMMISSIONER KAIB – None

COMMISSIONER VINCENT - None

COMMISSIONER NEUROHR – Commissioner Neurohr stated that he, Commissioner Vybiral, and Commissioner Vincent visited State Rep. Lindsay Powell’s office to address the immediate needs of the Township, and Lindsay seemed to be very cooperative. Commissioner Neurohr read the Police Report and the VFD Report. Commissioner Neurohr asked Chief Etherington if he had anything to add. Chief Etherington added that the speed sign is still working as anticipated and agreed with Commissioner Vybiral that the “SLOW” markings on Mt. Troy Rd. are very helpful.

Chief Etherington stated that he attended the COG Chiefs Meeting and discussed the 10 year future of North Hills SWAT. Commissioner Neurohr extended on behalf of his family and the Board of Commissioners, a Happy and Healthy Thanksgiving to everyone and safe travels.

MANAGER'S REPORT – None

SOLICITOR'S REPORT – None

ENGINEER'S REPORT – None

GIRTYS RUN REPORT – No representative from Girty's Run Joint Sanitary Authority was present.

COMMUNICATIONS AND RECOGNITIONS – None

OLD BUSINESS – None

NEW BUSINESS –

- Motion to waive street opening permit fee for People's Gas to relocate the gas line in preparation for installation of the retaining wall on Logan Street. In lieu of the permit fee, People's Gas will provide a \$25,000 blanket bond that renews annually. Commissioner Kaib made the motion to waive the street opening permit fee for People's Gas to relocate the gas line in preparation for installation of the retaining wall on Logan St., with a second by Commissioner Vybiral. All in favor. Motion carries.
- Motion to hire Larry Lee Butler as Full-Time Police Officer effective January 1, 2024 based on the eligibility list certified by the Civil Service Commission. Commissioner Vincent made the motion to hire Larry Lee Butler as Full-Time Police Officer effective January 1, 2024, with a second by Commissioner Sweeney. All in favor. Motion carries.
- Motion to decertify current eligibility list and instruct Civil Service Commission to begin process of establishing a new list. Commissioner Sweeney made the motion to decertify current eligibility list and instruct Civil Service Commission to begin process of establishing a new list, with a second by Commissioner Vybiral. All in favor, Motion carries.
- Motion to authorize Township Manager to sign 3-year Service Agreement with PoliceApp to provide online platform for posting police job openings. (No cost to the Township). Commissioner Kaib made the motion to authorize Township Manager to sign 3-year Service Agreement with PoliceApp to provide online platform for posting job openings, with a second by Commissioner Vincent. All in favor. Motion carries.
- Motion to authorize Township Manager to sign contract with CodeSys Code Consulting, Inc. for third party building inspection services starting January 1, 2024 and to give required 30-day notice to Building Inspection Underwriters of PA to terminate their contract effective December 31, 2023. Commissioner Vybiral made the motion to

authorize Township Manager to sign contract with CodeSys Code Consulting, Inc. for third party building inspection services starting January 1, 2024 and to give required 30-day notice to Building Inspection Underwriters of PA to terminate their contract effective December 31, 2023, with a second by Commissioner Vincent. All in favor. Motion carries.

- Motion to authorize Township Manager to renew contract with Hoffman's Boarding Kennels as the Township's Dog Law Enforcement Officer for calendar year 2024. Monthly cost is \$235. Commissioner Sweeney made the motion to authorize Township Manager to renew contract with Hoffman's Boarding Kennels as the Township's Dog Law Enforcement Officer for calendar year 2024, with a second by Commissioner Vybiral. All in favor. Motion carries.
- Motion to authorize President Ron Neurohr to sign Set-Aside Agreement with Geyer Homes, LLC. Commissioner Vybiral made the motion to authorize President Ron Neurohr to sign Set-Aside Agreement with Geyer Homes, LLC, with a second by Commissioner Kaib. All in favor. Motion carries.
- Motion to appoint Ron Neurohr as Delegate and Edward Vincent as Alternate to the TriCog Land Bank Municipal Advisory Committee. Commissioner Kaib made the motion to appoint Ron Neurohr as Delegate and Edward Vincent as Alternate to the TriCog Land Bank Municipal Advisory Committee, with a second by Commissioner Sweeney. All in favor. Motion carries.
- Motion to accept bid for CDBG Year 49 Project – Sanitary Sewer Linings – Low bidder was Jet Jack in the amount of \$89,851.25. Estimate was \$88,400, grant award was \$57,460 (65/35% grant). Commissioner Kaib made the motion to accept bid for CDBG Year 49 Project – Sanitary Sewer Linings – to Jet Jack in the amount of \$89,851.25. Estimate was \$88,400, grant award was \$57,460, with a second by Commissioner Vincent. All in favor. Motion carries.

NEXT PUBLIC MEETING ANNOUNCEMENT – Mr. Neurohr announced the next public meeting would be on Monday, December 18, 2023, at 7 P.M.

ADJOURNMENT – There being no further business to discuss, Commissioner Ron Neurohr requested a motion to adjourn the meeting. Commissioner John Kaib motioned to adjourn with a second by Commissioner Ken Vybiral. All in favor.

The meeting was adjourned at 7:45 P.M.

Respectfully submitted,

Mia Shores, Secretary