

TOWNSHIP OF RESERVE
MINUTES OF THE REGULAR MONTHLY MEETING
August 21, 2023

CALL TO ORDER

Commissioner Vincent called the meeting to order on August 21, 2023, at 7:00 PM.

ROLL CALL

Commissioner Vincent asked the Secretary to call the roll as follows:

PRESENT: Commissioner Sharon Sweeney (VIA Zoom), Commissioner Ken Vybiral, Commissioner John Kaib, Commissioner Ed Vincent, Manager Jan Kowalski, Solicitor Nate Boring and Engineer Gordon Taylor

ALSO PRESENT: Approximately 20 visitors

Ms. Shores stated that Commissioner Ron Neurohr was not in attendance.

EXECUTIVE SESSION

Commissioner Ed Vincent reported the Board of Commissioners held an Executive Session tonight at 6:00 pm., wherein the following topics were discussed: employment and personnel matters, contracts and policies, actual and ongoing litigation as well as potential litigation and identifiable complaints. Commissioner Vincent asked Solicitor Boring if the Executive Session was in compliance with the Sunshine Act and he said that it is.

PUBLIC COMMENTS–

Erin Autenreith – Mrs. Autenreith is running for PA House District 21 seat in the special election on September 19th and wanted to introduce herself to Reserve Township.

Nebraska Grayson – Ms. Grayson is with Lindsay Powell's campaign, also running for the District 21 seat and wanted to introduce Lindsay Powell to Reserve Township.

Robert Brown – 3457 Mt Troy Rd. – Mr. Brown discussed his concerns with the site development at 3477 Mt Troy Rd.

Ron Schwartzmier – 3467 Mt Troy Rd. – Mr. Schwartzmier discussed his concerns with the site development at 3477 Mt Troy Rd.

APPROVAL OF CONSENT AGENDA

Commissioner Sweeney made the motion to approve the consent agenda, with a second by Commissioner Vybiral. All in favor. Motion carries.

RESOLUTIONS TO BE ADOPTED

- Resolution 759: Opt-In to Allegheny County CDBG Program for Years 50-52 (July 1, 2023, through June 30, 2027) – Commissioner Kaib made the motion to Opt-In to Allegheny County CDBG Program for Years 50-52, with a second by Commissioner Vincent. All in favor. Motion carries.
- Resolution 761: Drought Contingency Plan. Commissioner Sweeney made the motion to adopt the updated Drought Contingency Plan, with a second by Commissioner Kaib. All in favor. Motion carries.
- Resolution 762: PennDOT Winter Maintenance Agreement. Commissioner Vybiral made the motion to adopt the PennDOT Winter Maintenance Agreement, with a second by Commissioner Kaib. All in favor. Motion carries.
- Resolution 763: Agreement to Authorize Electronic Access to PennDOT Systems (Haser Place Waterline HOP). Commissioner Sweeney made the motion to authorize Electronic Access to PennDOT Systems (Haser Place Waterline HOP), with a second by Commissioner Vybiral. All in favor. Motion carries.

ORDINANCES TO BE INTRODUCED

Ordinance #696 Participation in Tri-COG Land Bank – Requesting authorization to advertise Ordinance #696 for possible enactment at the Board of Commissioners meeting on September 18, 2023. Commissioner Kaib made the motion to authorize advertisement of Ordinance #696 – Participation in Tri-COG Land Bank, with a second by Commissioner Vybiral. All in favor. Motion carries.

ORDINANCES TO BE ENACTED – None

COMMITTEE REPORTS

COMMISSIONER SWEENEY – Commissioner Sweeney mentioned that the holiday season is quickly approaching. Reserve Township’s annual Halloween parade will take place on October 29th at 11:00 a.m., Light Up Night will be on November 30th, starting at 5:30 p.m., and Lunch with Santa will be on December 9th at 11:30 a.m.

COMMISSIONER VYBIRAL – None

COMMISSIONER KAIB – None

COMMISSIONER VINCENT - Commissioner Vincent read the Police Report and the VFD Report. Commissioner Vincent asked Chief Etherington if he had anything to add. Chief Etherington added that the North Hills Special Response Team (Sergeant Morgan was an instructor) put on an active shooters course and many Officers attended that training. Chief Etherington asked

Manager Kowalski to comment on the 2 good changes coming to the Police Department. Manager Kowalski stated that the Police Department has received donations to cover ½ of the required amount for the speed sign. The first donation was from Mt. Troy Inn, in the amount of \$500.00 and the other donation was from Thompson Construction, in the amount of \$1,000.00. Manager Kowalski stated that the FBI emailed Chief Etherington, who forwarded the email to her regarding the arrest of 17 individuals, recognizing the Reserve Township Police Department, especially Officer Larry Butler, for their cooperation in the successful sting operation. Commissioner Vincent asked Fire Chief Moore if he had anything to add. Fire Chief Moore stated that the VFD was awarded a federal grant in July and new SCBA equipment is being bought with the proceeds.

COMMISSIONER NEUROHR - Absent

MANAGER'S REPORT –

1. Manager Kowalski stated that the first coffee and doughnuts with the Manager went well, and she wants to continue to have this meeting the Friday before the Board Meeting. Manager Kowalski plans to hold a quarterly Town Hall meeting in the evening, for the residents who are unable to attend the monthly morning meetings.
2. Manager Kowalski stated that many residents have been calling in regarding the new trash contract, stating that they have been exempt from the trash bill because they dispose of it elsewhere. According to Reserve Township Code, trash collection is mandatory for all occupied properties and transporting trash is not allowed.
3. Manager Kowalski stated that the 2024 Banner Community application was submitted to the Allegheny League of Municipalities. We have been a Banner Community since the program started.
4. Manager Kowalski stated that the \$400,000 Township loan for the Spring Garden Waterline, taken out in 2002, is now paid off as of August 1st.
5. Manager Kowalski mentioned last month that the County was trying to piggyback off the retaining wall project, to repair some of the catch basins on Spring Garden Rd., however, County Council did not approve the project. They plan to submit the project again in the future.
6. Manager Kowalski announced that another County Project scheduled for early next year will close Mt. Troy Rd. between Ridge Lawn Cemetery and Gardenview for 97 days to replace a retaining wall.
7. Manager Kowalski stated that she is currently working on the 2024 budget and is working with the department heads about what their needs are for 2024.

SOLICITOR'S REPORT - None

ENGINEER'S REPORT

1. Mr. Taylor reported that the Logan St. landslide stabilization drawings are about 95% complete and plans to meet with Foreman Jim Roemer to discuss the plans for the upcoming project.

GIRTYS RUN REPORT – No representative from Girty’s Run Joint Sanitary Authority was present.

COMMUNICATIONS AND RECOGNITIONS – None

OLD BUSINESS – None

NEW BUSINESS – None

NEXT PUBLIC MEETING ANNOUNCEMENT – Mr. Vincent announced the next public meeting would be on Monday, September 18, 2023, at 7 P.M.

ADJOURNMENT – There being no further business to discuss, Commissioner Vincent requested a motion to adjourn the meeting. Commissioner Ken Vybiral motioned to adjourn with a second by Commissioner Sharon Sweeney. All in favor.

The meeting adjourned at 7:45 P.M.

Respectfully submitted,

Mia Shores, Secretary

APPROVED