

**TOWNSHIP OF RESERVE  
REGULAR MONTHLY MEETING  
June 19, 2023**

**CALL TO ORDER**

Commissioner Neurohr called the meeting to order on June 19, 2023, at 7:00 PM.

**ROLL CALL**

Indicated Commissioner Sharon Sweeney, Commissioner Ken Vybiral, Commissioner John Kaib, Commissioner Ed Vincent, Commissioner Ron Neurohr, Manager Jan Kowalski, Solicitor Nate Boring and Engineer Gordon Taylor (VIA Zoom) were all present. Also present were approximately 40 visitors.

**EXECUTIVE SESSION**

Commissioner Ron Neurohr reported the Board of Commissioners held an Executive Session tonight at 6:00 pm., wherein the following topics were discussed: employment and personnel matters, contracts and policies, actual and ongoing litigation as well as potential litigation and identifiable complaints.

**PUBLIC COMMENTS**– None

**APPROVAL OF CONSENT AGENDA**

Commissioner Sweeney made the motion to approve the consent agenda, with a second by Commissioner Vybiral. All in favor. Motion carries.

**RESOLUTIONS TO BE ADOPTED**

Resolution 757: PWSA Operation and Maintenance Agreement – authorizing President Ron Neurohr to sign the Agreement next month. Commissioner Vincent made the motion to move consideration of the Resolution to the July Meeting Agenda as there are still several small items that need to be clarified, with a second by Commissioner Kaib. All in favor. Motion carries.

Resolution 758: Resolution for Plan Revision – Sewage Facilities Planning Module for Amani Development, LLC. Haser Place Development. Commissioner Kaib made the motion to approve the Sewage Facilities Planning Module for the Haser Place Development, with a second by Commissioner Vincent. All in favor. Motion carries.

Resolution 759: Membership in CONNECT (Congress of Neighboring Communities). Commissioner Vybiral made the motion to move consideration of Resolution 759 to the July Meeting Agenda, with a second by Commissioner Vincent. All in favor. Motion carries.

**ORDINANCES TO BE INTRODUCED**

Ordinance #695: Authorizing Execution of a Cable Franchise Agreement between the Township and Verizon Pennsylvania, LLC. Requesting authorization to advertise for a public meeting to be held at the

July 17, 2023 Board Meeting. Commissioner Sweeney made the motion to authorize the advertisement for a Public Meeting to be held at the July 17, 2023 Board Meeting, with a second by Commissioner Vybiral. All in favor. Motion carries.

### **ORDINANCES TO BE ENACTED**

None

### **COMMITTEE REPORTS**

**COMMISSIONER SWEENEY** – None

**COMMISSIONER VYBIRAL** – Commissioner Vybiral thanked the Shaler School District for recognizing the school crossing guards with a gift at the end of the school year.

**COMMISSIONER KAIB** – None

**COMMISSIONER VINCENT** - None

**COMMISSIONER NEUROHR** - Commissioner Neurohr attended the most recent COG Meeting. Commissioner Neurohr then read the Police Report and the VFD Report. Commissioner Neurohr asked Sergeant Morgan if he had anything to add. Sergeant Morgan added that there have been multiple car thefts within the Township and the common factor was the keys were left in the vehicles. Also, with the weather getting nicer, please remember to keep your dog on a leash. We have had multiple dogs running free throughout the Township and the owner can be cited for multiple occurrences.

**MANAGER'S REPORT** – Manager Kowalski reported that she attended the Allegheny League of Municipalities Women in Government Leadership networking event and that she found it very helpful. Manager Kowalski was notified that Reserve Township was awarded the CDBG Grant for \$57,460 for Sanitary Sewer Linings on Volta, Tesla, Charlemma and a small portion of Spring Garden. Manager Kowalski announced that County Hauling should provide a flyer with every bill that is going out the following week providing information regarding the new contract that goes into effect July 1, 2023.

**SOLICITOR'S REPORT** - None

### **ENGINEER'S REPORT**

1. Mr. Taylor stated that the Irwin Lane Phase III project is complete.
2. Mr. Taylor stated that the LSA Grant paperwork for the West Beckert Street Storm Sewer Improvements has been completed, and a preliminary design is underway.
3. Mr. Taylor stated that the 2023 Paving Program is now complete, and the Township should expect an invoice soon.

4. Mr. Taylor reviewed the Haser Place Development module and is currently continuing with the water rate study.
5. Mr. Taylor stated that the design criteria and a cost estimate are being prepared for the Logan Street Slide and a survey will be done to verify the boundary between Reserve Township and Millvale Borough.

**GIRTYS RUN REPORT-** None

**COMMUNICATIONS AND RECOGNITIONS** – Kim Carhart sent a card to recognize the Public Works Team. Kim ordered military flags last year and had requested they be put together and the Public Works Team remembered the request and placed them in the exact location from the year before.

**OLD BUSINESS** –

**NEW BUSINESS** –

1. Award/Reject Bid for road salt through North Hills Council of Governments joint bid for the period 9/1/23 through 8/31/24.
  - Low Bidder Morton Salt, \$81.77/ton (previous contract price was \$75.02/ton) *(Note: Due to the mild winter Reserve has not met the minimum required purchased on the current contract ending 8/31/23. We must purchase 131 more tons to meet the minimum, but storage is an issue. Morton has agreed to store the salt at no charge as long as it is removed by December 1<sup>st</sup>. We will be invoiced for this tonnage at the old contract price.)* Commissioner Sweeney made the motion to award the bid for road salt through North Hills Council of Governments, with a second by Commissioner Vincent. All in favor. Motion carries.
2. Award/Reject Bid for fencing provided through North Hills Council of Governments joint bid. Price to install 6' high chain link fence around Township storage yard at 3477 Mount Troy Road.
  - Low Bidder Dun Rite Construction, \$50,000. Commissioner Vybiral made the motion to reject the bid for fencing provided through North Hills Council of Governments joint bid, with a second by Commissioner Vincent. All in favor. Motion carries.
3. Authorization for President Ron Neurohr to sign an agreement with Golden Triangle Construction to develop the Township's storage yard 3477 Mount Troy Road.

*Township and Contractor to hold an informative meeting at the site open to all residents to discuss the plans. Golden Triangle will obtain all required state, county and local permits and comply with all regulatory requirements for clean fill, erosion control, grading, and air quality management.* Commissioner Vybiral made the motion to authorize President Ron Neurohr to sign an agreement with Golden Triangle Construction to develop the Township's storage yard 3477 Mount Troy Road, with a second by Commissioner Vincent. Discussion took place regarding the concerns of 3477 Mount Troy Road from multiple residents with the Commissioners, Manager and Solicitor. Roll call vote was administered: Commissioner Sharon Sweeney – Yes, Commissioner Ken Vybiral – Yes,

Commissioner John Kaib – No, Commissioner Ed Vincent – Yes, Commissioner Ron Neurohr – Yes. Majority 4 to 1 voted yes. Motion carries.

4. Authorization to remove Donna Kaib and John Alioto as signers on Dollar Bank General Fund Account and add Jan Kowalski, Township Manager. Commissioner Sweeney made the motion to authorize the removal of Donna Kaib and John Alioto as signers on the Dollar Bank General Fund account and add Jan Kowalski, with a second by Commissioner Vybiral. All in favor. Motion carries.
5. Authorization to close Dollar Bank General Fund Account and transfer proceeds to a higher interest-bearing account with Pennsylvania Local Government Investment Trust (PLGIT). Commissioner Kaib made the motion to authorize closing the Dollar Bank General Fund Account and transfer the proceeds to a higher interest-bearing account, with a second by Commissioner Vincent. All in favor. Motion carries.
6. Consideration of the following actions relating to the Irwin Lane/Hoffman Road Waterline Extension-Phase III:
  - *Approval of Payment Request No. 4 (Final), Irwin Lane Phase III, to Ron Gillette Co. in the amount of \$58,623.24.* Manager Kowalski made the comment that the Traffic control provided by Ron Gillette, Co. was disappointing, and the Township received numerous complaints from residents. Commissioner Vybiral made the motion to approve the payment request number 4 for the Irwin Lane Phase III project to Ron Gillette, Co with a second by Commissioner Vincent. All in favor. Motion carries.
7. Authorization to pay \$6,669.80 to the non-uniform pension plan as reimbursement for benefits overpaid to a participant from December, 2018 through May, 2023, as directed by the Pennsylvania Department of the Auditor General (*Finding No.3, Compliance Audit of Reserve Township Non-Uniformed Pension Plan*). Commissioner Kaib made the motion to authorize the payment of \$6,669.80 to the non-uniform pension plan as reimbursement for benefits overpaid to a participant, with a second by Commissioner Vincent. All in favor. Motion carries.
8. Authorization to purchase Lenovo ThinkPad Laptop and Docking Station to replace manager's desktop computer. Cost including set up and installation is \$1,475.03. (*\$2,000 budgeted for Computer Hardware – nothing used so far this year*) Commissioner Kaib made the motion to authorize the purchase of a Lenovo ThinkPad Laptop and Docking Station to replace the manager's desktop computer, with a second by Commissioner Vincent. All in favor. Motion carries.

**NEXT PUBLIC MEETING ANNOUNCEMENT** – Mr. Neurohr announced the next public meeting would be on Monday, July 17, 2023, at 7 P.M.

**ADJOURNMENT** – There being no further business to discuss, Commissioner Neurohr requested a motion to adjourn the meeting. Commissioner Ken Vybiral motioned to adjourn with a second by Commissioner Sharon Sweeney. All in favor.

The meeting adjourned at 7:57 P.M.

Respectfully submitted,

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Mia Shores, Secretary

APPROVED