

**TOWNSHIP OF RESERVE  
REGULAR MONTHLY MEETING  
July 17, 2023**

**CALL TO ORDER**

Commissioner Vybiral called the meeting to order on July 17, 2023, at 7:00 PM.

**ROLL CALL**

Commissioner Vybiral asked the Secretary to call the roll as follows:

**PRESENT:** Commissioner Sharon Sweeney, Commissioner Ken Vybiral, Commissioner Ed Vincent (VIA Phone), Manager Jan Kowalski, Solicitor Nate Boring and Engineer Gordon Taylor

**ALSO PRESENT:** Approximately 10 visitors

Ms. Shores stated that Commissioner Ron Neurohr and Commissioner John Kaib were not in attendance.

**EXECUTIVE SESSION**

Commissioner Ken Vybiral reported the Board of Commissioners held an Executive Session tonight at 6:00 pm., wherein the following topics were discussed: employment and personnel matters, contracts and policies, actual and ongoing litigation as well as potential litigation and identifiable complaints. Commissioner Vybiral asked Solicitor Boring if the Executive Session was in compliance with the Sunshine Act and he said that it is.

**PUBLIC COMMENTS—**

Jim Palmer – 2344 E. Beckert Ave. – Mr. Palmer is concerned about all the spotted lanternflies that reside in his backyard. He would like the Township to raise awareness and guide residents with ways to get rid of them.

Ed Hacke – 2375 E Beckert Ave. – Mr. Hacke is concerned about Shaler Area Wage taxes and School taxes. Discussion took place between Manager Kowalski and Mr. Hacke regarding taxes. Mr. Hacke raised concerns about Air BnB's within the Township. Currently, there is not an ordinance against having an Air BnB in the Township, as long as the property complies with other zoning requirements.

**APPROVAL OF CONSENT AGENDA**

Commissioner Sweeney made the motion to approve the consent agenda, with a second by Commissioner Vincent. All in favor. Motion carries.

**RESOLUTIONS TO BE ADOPTED**

Resolution 757: PWSA Operation and Maintenance Agreement – authorizing President Ron Neurohr to sign the Agreement. Commissioner Sweeney made the motion to authorize President Ron Neurohr to

sign the PWSA Operation and Maintenance Agreement, with a second by Commissioner Vincent. All in favor. Motion carries.

Resolution 759: Membership in CONNECT (Congress of Neighboring Communities). Commissioner Vybiral stated that this Resolution will not be discussed because it is not being adopted.

Resolution 760: Appointing James Palmer as alternate to Zoning Hearing Board for a term ending December 31, 2025. Commissioner Sweeney made the motion to appoint James Palmer as an alternate to the Zoning Hearing Board for a term ending December 31, 2025, with a second by Commissioner Vincent. All in favor. Motion carries.

### **ORDINANCES TO BE INTRODUCED**

None

### **ORDINANCES TO BE ENACTED**

**Ordinance #695:** Ordinance #695 Authorizing Execution of a Cable Franchise Agreement between the Township and Verizon Pennsylvania LLC.

*(Being properly advertised in accordance with the First-Class Township Code, the Ordinance is ready for enactment.)* Commissioner Vincent made the motion to pass Ordinance #695 Authorizing Execution of a Cable Franchise Agreement between the Township and Verizon Pennsylvania LLC, with a second by Commissioner Sweeney. All in favor. Motion carries.

### **COMMITTEE REPORTS**

**COMMISSIONER SWEENEY** – None

**COMMISSIONER VYBIRAL** – Commissioner Vybiral read the Police Report and the VFD Report. Commissioner Vybiral asked Sergeant Morgan if he had anything to add. Sergeant Morgan extended thanks to the Mt. Troy Inn, who had recently donated towards the Speed Sign in the amount of \$500.00. Sergeant Morgan stated that the new scheduling software is up and running and seems to be going well with updates to scheduling in real time.

**COMMISSIONER KAIB** – Absent

**COMMISSIONER VINCENT** - None

**COMMISSIONER NEUROHR** - Absent

### **MANAGER'S REPORT** –

1. Manager Kowalski mentioned the issues on Spring Garden Road regarding Storm Water but being that it is a County Road, there is not much the Township can do about it. However, Pugliano Contracting – who currently has Spring Garden closed due to replacement of a retaining wall, met with Manager Kowalski regarding getting a change order to replace and add

storm drainage between 3326 and 3344 Spring Garden Road. (This work is tentative to the approval of the change of work order).

2. Manager Kowalski stated that Allegheny County will be placing 2 No Parking signs at the bottom of Lonsdale, around the bend of 2515/2517 Mt Troy Road, in the near future.
3. Manager Kowalski was notified by Governor Shapiro's Office that a drought declaration was announced on June 15<sup>th</sup>, and we are under a drought watch. Manager Kowalski is working on an updated drought contingency plan and should have a Resolution to be passed by the next meeting, for submission to the State.

#### **SOLICITOR'S REPORT** - None

#### **ENGINEER'S REPORT**

1. Mr. Taylor stated that the Allegheny County Health Department Annual Progress Report was submitted on June 30<sup>th</sup> and the updates on sewer system corrective actions that were completed last year were included in the report.
2. Mr. Taylor stated that the 2023 Paving Program is complete and now the board just needs to vote to approve payment of the bill.
3. Mr. Taylor stated that Public Works has completed the installation of rock for the Arlington/Pittview wall drainage restoration. Mr. Taylor stated that Jim and the Public Works team did an excellent job with the rock placement. Mr. Taylor intends to do an after survey to determine how much rock was used to complete this job.
4. Mr. Taylor stated that the Logan Street Slide is still being reviewed at this time.

#### **GIRTYS RUN REPORT**- None

**COMMUNICATIONS AND RECOGNITIONS** – Judy Etherington (Chief Etherington's Mother) had sent a card of appreciation to the Commissioners and Staff regarding an engraved serving dish that was sent to her for the passing of her husband.

#### **OLD BUSINESS** –

- Presentation of Water and Sewer Rate Evaluation – Rick Barnett P.E., Senate Engineering (*informational only – no action needed*). Mr. Barnett summarized his findings to state that in order to keep pace with the cost of capital improvements, rates should be roughly 53% higher than current rates.

#### **NEW BUSINESS** –

- Presentation from Tri-Cog Land Bank-Proposal for Recovering Blighted Properties in Reserve. (*This is informational only – no action to be taken at tonight's meeting. If the Township is interested in participating, a Resolution would be passed at the August Board meeting*). An Lewis and Natalie Boydston gave a brief presentation and answered questions from the Commissioners and residents.
- Motion to approve payment request from Youngblood Paving, Inc. in the amount of \$199,625.46 (Final) for the 2023 Road Paving Program. Commissioner Vybiral made the

motion to approve the payment request from Youngblood Paving, Inc. in the amount of \$199,625.46 for the 2023 Road Paving Program, with a second by Commissioner Sweeney. All in favor. Motion carries.

- Motion to approve Change Order from Youngblood Paving, Inc. for the 2023 Road Paving Program for a reduction in the amount of \$1,014.44 resulting from actual measured quantities. Commissioner Vincent made the motion for the 2023 Road Paving Program for a reduction in the amount of \$1,014.44, with a second by Commissioner Sweeney. All in favor. Motion carries.

**NEXT PUBLIC MEETING ANNOUNCEMENT** – Mr. Vybiral announced the next public meeting would be on Monday, August 21, 2023, at 7 P.M.

**ADJOURNMENT** – There being no further business to discuss, Commissioner Vybiral requested a motion to adjourn the meeting. Commissioner Ken Vybiral motioned to adjourn with a second by Commissioner Sharon Sweeney. All in favor.

The meeting adjourned at 7:56 P.M.

Respectfully submitted,

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Mia Shores, Secretary

APPROVED