

**TOWNSHIP OF RESERVE  
REGULAR MONTHLY MEETING  
April 17, 2023**

**CALL TO ORDER**

Commissioner Neurohr called the meeting to order on April 17, 2023, at 7:00 PM.

**ROLL CALL**

Indicated Commissioner Sharon Sweeney, Commissioner Ed Vincent, Commissioner John Kaib, Commissioner Ron Neurohr, Manager Jan Kowalski, Solicitor Nate Boring and Engineer Gordon Taylor were all present. Also present were approximately 18 visitors.

**EXECUTIVE SESSION**

Commissioner Ron Neurohr reported the Board of Commissioners held an Executive Session tonight at 6:00 pm., wherein the following topics were discussed: employment and personnel matters, contracts and policies, actual and ongoing litigation as well as potential litigation and identifiable complaints.

**PUBLIC COMMENTS—**

None

**APPROVAL OF CONSENT AGENDA**

Commissioner Sharon Sweeney made the motion to approve the consent agenda, with a second by Commissioner Ed Vincent. All in favor. Motion carries.

**RESOLUTIONS TO BE ADOPTED**

Resolution 755: Appointment to fill the unexpired term of Daniel Giebel as Commissioner At Large. No vote was taken on the Resolution. The Vacancy Board will meet on April 26<sup>th</sup> and decide on a candidate to be appointed at the May 15, 2023, Board Meeting. after each candidate is interviewed on April 26<sup>th</sup>.

**ORDINANCES TO BE INTRODUCED**

None

**ORDINANCES TO BE ENACTED**

None

**COMMITTEE REPORTS**

**COMMISSIONER SWEENEY** – Commissioner Sweeney stated that the Easter Egg hunt was a huge success and a lot of people volunteered. Commissioner Sweeney thanked each volunteer personally by name.

**COMMISSIONER VINCENT** – None

**COMMISSIONER KAIB** – None

**COMMISSIONER NEUROHR** - Commissioner Neurohr stated that he attended the ALOM meeting at Seven Springs this past weekend. Commissioner Neurohr then read the Police Report. Commissioner Neurohr asked Chief Etherington if he had anything more to report – Chief Etherington added that he also attended the ALOM meeting at Seven Springs along with the Manager and Commissioner Vincent. Chief Etherington stated that the Police Department just finished some important training classes hosted by the Special Response Team, making the training tuition free. Commissioner Neurohr asked Steve Kline from Ross/West View EMS to read the quarterly report update. Commissioner Neurohr then read the Volunteer Fire Department Report. Commissioner Neurohr asked Fire Chief Dave Moore if there was anything to add and Chief Moore stated that there is a program offered by Shaler High School for students to get fire training.

**MANAGER’S REPORT** – Manager Kowalski reminded everyone that Reserve’s Annual Clean up day will be on Saturday May 6<sup>th</sup> starting at 9:00 a.m. and volunteers are welcome. The Township is in the process of switching Financial Software from QuickBooks to one that is geared more toward Government Finance. Manager Kowalski was invited to speak to the 11<sup>th</sup> graders at Shaler High School about US Government on Wednesday April 19<sup>th</sup>. Reserve Township was presented with the Banner Community Award for the 11<sup>th</sup> year.

**SOLICITOR’S REPORT** - None

**ENGINEER’S REPORT**

1. Mr. Taylor stated Jet Jack will be milling and paving the patch on Karen Dr. starting on Thursday, April 20<sup>th</sup>.
2. Mr. Taylor presented MS4 (storm water) Annual Training information to the residents present at the meeting and asked Manager Kowalski to include some of the information on the Township’s Website.

**GIRTYS RUN REPORT**- None

**COMMUNICATIONS AND RECOGNITIONS** – None

**OLD BUSINESS** –

- Manager Kowalski announced that the 2<sup>nd</sup> Town Hall meeting with PWSA will be on May 1<sup>st</sup> at 6:30 p.m. and encouraged everyone to attend to have their questions answered. The Police have posted notices all over the Township and in businesses in the surrounding areas.

**NEW BUSINESS** –

- Motion to Appoint Nate Boring of Sherrard, German & Kelly, PC as the Township Solicitor. *Commissioner Sweeney made the motion to appoint Nate Boring of*

*Sherrard, German, & Kelly, PC as the Township Solicitor with a second by Commissioner Vincent. All in favor. Motion carries.*

- Approval to advertise for Refuse and Recycling Bids subject to approval of the Manager and Solicitor. The projected timeline is to advertise in time for a bid opening the second week of May. *Commissioner Kaib made the motion to advertise Refuse and Recycling Bids with a second by Commissioner Vincent. All in favor. Motion carries.*
- Consideration of the following actions relating to the Irwin Lane/Hoffman Road Waterline Extension-Phase III:
  - Approval of Partial Payment Request #2, Irwin Lane Phase III, to Ron Gillette Co. in the amount of \$60,173.58. To be followed by a reimbursement request to CFA for 85% of the amount (\$51,147.54). *Commissioner Sweeney made the motion to approve the partial payment to Ron Gillette, Co. with a second by Commissioner Kaib. All in favor. Motion carries.*
  - Approval of Change Order Request #2 from Ron Gillette Co. for an additional 30-day extension of time to complete the project. *Commissioner Sweeney made the motion to approve the additional 30 day extension for Ron Gillette, Co. to complete the Irwin Lane Phase III project with a second by Commissioner Vincent. All in favor. Motion carries.*
- Motion to accept the 2022 Financial Audit & DCED Annual Report, prepared by Maher Duessel CPAs. *Commissioner Kaib made the motion to accept the 2022 Financial Audit & DCED Annual Report, prepared by Maher Duessel CPAs with a second by Commissioner Vincent.*
- Authorization for Township Manager to sign quote from Wiegand Consulting LLC to assist with Grant Writing for Police Grants. *Commissioner Sweeney made the motion to authorize Manager Kowalski to sign the quote from Wiegand Consulting LLC to assist with Grant Writing for Police Grants, with a second by Commissioner Vincent. All in favor. Motion Carries.*
- Authorization for Township Manager to sign quote from PowerDMS for Police Scheduling Software, annual subscription is \$2,625, one time set up is \$1,000. *Commissioner Sweeney made the motion to authorize Manager Kowalski to sign the quote from PowerDMS for an annual subscription for a Police Scheduling Software, with a second by Commissioner Vincent. All in favor. Motion carries.*

**NEXT PUBLIC MEETING ANNOUNCEMENT** – Mr. Neurohr announced the next public meeting would be on Monday, May 15, 2023, at 7 P.M.

**ADJOURNMENT** – There being no further business to discuss, Commissioner Neurohr requested a motion to adjourn the meeting. Commissioner John Kaib motioned to adjourn with a second by Commissioner Ed Vincent. All in favor.

The meeting adjourned at 7:45 P.M.

Respectfully submitted,

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Mia Shores, Secretary