

**TOWNSHIP OF RESERVE
REGULAR MONTHLY MEETING
February 20, 2023**

CALL TO ORDER

Commissioner Neurohr called the meeting to order on February 20, 2023, at 7:00 PM.

ROLL CALL

Indicated Commissioner Sharon Sweeney, Commissioner Ed Vincent, Commissioner John Kaib, Commissioner Dan Giebel, Commissioner Ron Neurohr, Manager Jan Kowalski, Solicitor Nate Boring and Engineer Gordon Taylor were all present except Commissioner Dan Giebel. Also present were approximately 14 visitors.

EXECUTIVE SESSION – Commissioner Ron Neurohr reported the Board of Commissioners held an Executive Session tonight at 6:00 pm., wherein the following topics were discussed: employment and personnel matters, contracts and policies, actual and ongoing litigation as well as potential litigation and identifiable complaints. Mr. Neurohr asked the Solicitor if the meeting met the requirements of the Sunshine Act. Mr. Boring indicated that it did.

PUBLIC COMMENTS–

Dan Cromeans – 2101 Lonsdale St. – Mr. Cromeans asked for a status update regarding the Geyer Road Development. Engineer Gordon Taylor and Manager Jan Kowalski stated that there is a public meeting scheduled for March 2nd for the final approval of the development.

APPROVAL OF CONSENT AGENDA

Commissioner Sharon Sweeney made the motion to approve the consent agenda, with a second by Commissioner Ed Vincent. All in favor. Motion carries.

RESOLUTIONS TO BE ADOPTED

Resolution 752 – Reappointing Al Harms to ZHB – Commissioner John Kaib made the motion to approve Resolution 752 – Reappointing Al Harms to the ZHB, with a second from Commissioner Ed Vincent. All in favor. Motion carries.

Resolution 753 – Authorization to sign the lease renewal agreement with the RVFD – Commissioner Sharon Sweeney made the motion to approve Resolution 752 – Authorization to sign the lease renewal agreement with the RVFD, with a second by Commissioner John Kaib. All in favor. Motion carries.

ORDINANCES TO BE INTRODUCED

None

ORDINANCES TO BE ENACTED

Ordinance No. 694: Authorizing a Special Emergency Ambulance Fee – Discussion took place; The Board and Greg Porter answered Residents' questions. Ordinance No. 694 was properly advertised in accordance with the First-Class Township Code.

Commissioner Sharon Sweeney made the motion to approve Ordinance No. 694: Authorizing a Special Emergency Ambulance Fee, with a second by Commissioner John Kaib. All in favor. Motion carries.

COMMITTEE REPORTS

COMMISSIONER SWEENEY – Commissioner Sweeney stated that the Auditors were at the Township Office last week and we should be expecting a report from them in the coming weeks with some recommendations. The Easter Egg hunt will happen on March 26th at 11:00 am, volunteers are always welcome.

COMMISSIONER VINCENT – None

COMMISSIONER KAIB – None

COMMISSIONER GIEBEL – None - Absent

COMMISSIONER NEUROHR - Commissioner Neurohr read the Fire Department Report and the Police Report. Commissioner Neurohr asked Chief Etherington if he had anything more to report – Chief Etherington added the Reserve Twp. Special Response Team Member responded to the tragedy in Brackenridge and assisted with apprehending the suspect. Chief Etherington reported that they have recovered one of the stolen vehicles that were taken from Avis in Monroeville. Last month, 3 stolen firearms have been recovered and the Police Department is currently looking into a speed sign for the Township to monitor speed on Township Roads. This will be a moveable device to move throughout the Township and will track speed/time of day that the speeding is taking place. Manager Jan Kowalski stated that the Police Department is looking to collect donations to purchase a speed tracking device for the Township with a tax-deductible letter showing the donation to the Police Department – Commissioner John Kaib made the motion to approve the Police Department to collect donations to purchase a speed monitoring sign, with a second from Commissioner Sharon Sweeney. All in favor. Motion carries.

MANAGER'S REPORT – Manager Jan Kowalski reported that the Financial Audit for 2022 and the Pension Audit for the past 4 years will hopefully be concluded by the end of February. Manager Kowalski reported that Reserve Township has been approved for the Banner Community Status for 2023 and a Resolution for local Government week will be announced soon. Reserve Clean-Up day is scheduled for Saturday May 6th and Manager Kowalski is asking for Volunteers to help with the event.

SOLICITOR'S REPORT - None

ENGINEER'S REPORT

1. Mr. Taylor wanted to update the Board on the ALCOSAN Administrative Consent Order Phase II, the due diligence portion has been completed.
2. Mr. Taylor reported the 2023 Road Paving-authorization for bids-joint bid with Shaler Township, stated that Shaler Township is going to include Reserve Townships bid packet with theirs and advertise on February 23rd, and the bid opening date will be on March 13th.
3. Mr. Taylor reported that the Haser Place Waterline Extension comments have been notated and they are using the suggestion to put T's in place for Geyer Road, and the new drawings will be presented at the final public hearing on March 2nd.

GIRTYS RUN REPORT- None

COMMUNICATIONS AND RECOGNITIONS - None

OLD BUSINESS - None

NEW BUSINESS –

- Motion to re-appoint John Huntermark to the Vacancy Board for a 1-year term ending December 31, 2023. Commissioner John Kaib made the motion to re-appoint John Huntermark to the Vacancy Board for a 1-year term, with a second by Commissioner Ed Vincent. All in favor. Motion carries.
- Consideration of the following actions relating to the Irwin Lane/Hoffman Road Waterline Extension-Phase III:
 - Approval of Partial Payment Request #1, Irwin Road Phase III, to Ron Gillette Co. for stored materials in the amount of \$50,668.01. Payment to be held until pipe is onsite. To be followed by a reimbursement request to CFA for 85% of the amount (\$43,067.81). Commissioner John Kaib made the motion to approve the partial payment request to Ron Gillette, with a second by Commissioner Sharon Sweeney. All in favor. Motion carries.
 - Approval for payment of \$3,860.00 application fee to Allegheny County for Highway Occupancy Permit. Commissioner John Kaib made the motion to approve the payment of \$3,860.00 for the application fee to Allegheny County, with a second by Commissioner Sharon Sweeney. All in favor. Motion carries.
 - Approval of Change Order Request #1 from Ron Gillette Co. for extension of time to June 30, 2023, to complete the project. Commissioner John Kaib made the motion to approve the change order request for the extension time to April 17, 2023, to complete the project, with a second by Commissioner Ed Vincent. All in favor. Motion carries.
- Authorization to form an Ad-Hoc Committee to discuss Facilities Planning consisting of the following members:
 - Commissioner Ron Neurohr, Commissioner Ed Vincent, Manager Jan Kowalski, Fire Chief Dave Moore, Jr., Police Chief James Etherington
Committee to meet as needed and report recommendations to Board of Commissioners. Commissioner Sharon Sweeney made the motion to authorize

the formation of an Ad-Hoc Committee, with a second by Commissioner Ed Vincent. All in Favor. Motion carries.

- Appointment of Towing Company – *this was overlooked at the 2022 Organizational Meeting* – Bids were requested from Murray’s, Randig, and Critchlow, with Randig and Critchlow responding. Commissioner John Kaib made the motion to appoint Randig as the Township’s Towing company, with a second by Commissioner Sharon Sweeney. All in favor. Motion carries.
- Authorization for Twp Manager to attend the APMM (Association for Pa Municipal Management) Annual Conference May 22-24 at Wm. Penn Hotel, Pittsburgh. Commissioner Sharon Sweeney made the motion to authorize the Township Manager to attend the APMM Annual Conference, with a second by Commissioner John Kaib. All in favor. Motion carries.

NEXT PUBLIC MEETING ANNOUNCEMENT – Mr. Neurohr announced the next public meeting would be on Monday, March 20, 2023, at 7PM.

ADJOURNMENT – There being no further business to discuss, Commissioner Neurohr requested a motion to adjourn the meeting. Commissioner Ed Vincent motioned to adjourn with a second by Commissioner John Kaib. All in favor.

The meeting adjourned at 7:47 PM

Respectfully submitted,

Mia Shores, Secretary