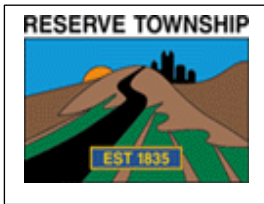


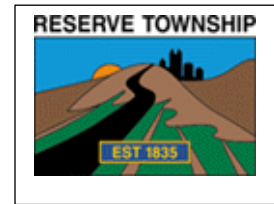
# RESERVE TOWNSHIP

Fall 2020



## NEWSLETTER

33 Lonsdale Street  
Pittsburgh, PA 15212  
412-322-1551  
Reservetwp.com



OFFICE HOURS: Monday through Friday  
8:00 AM to 4:00 PM

OFFICE CLOSED

November 11 – Veterans Day Holiday

November 26 & 27 – Thanksgiving Holiday

December 24 & 25 – Christmas Holiday

Jan 1, 2021 – New Year's



*To our HEALTHCARE WORKERS, FIRST RESPONDERS, &  
ESSENTIAL WORKERS*

STAY SAFE, and we THANK YOU!!

### NEW ORDINANCE

Effective: August 11, 2020 Farm Animals and The  
Keeping of Chickens Within the Township.  
Full Ordinance 681-20 can be found on  
reservetwp.com under Documents then Ordinances.

### EMERGENCY ALERT SYSTEM (CODE RED) FOR RESIDENTS

If you have not done so already, **PLEASE** sign up for  
our Community Alert System. To sign up go to the  
reservetwp.com website and click Code Red  
Systems in the blue box or call the office at 412-  
322-1551.

### PLEASE BE A RESPONSIBLE DOG OWNER

#### Pick Up After Your Pet

When walking your dog in our community,  
remember that it **must be leashed**. Also, it is  
important to remember to immediately clean up  
after your pet. Take along a baggie with you to  
pick up waste with and then dispose of it  
properly.

### WATER DEPARTMENT

Next water reading Dec 1<sup>st</sup> –  
Payment due Jan. 15, 2021

### GARBAGE COLLECTION

#### HOLIDAY SCHEDULE -DELAYED ONE DAY THANKSGIVING DAY

#### NO DELAY FOR CHRISTMAS OR NEW YEARS

County Hauling – 888-883-0333

**\*Township Ordinance #405 prohibits the  
owner and/or occupant within Reserve  
Township to place their garbage, rubbish,  
recyclable items, or other refuse materials out  
for pickup earlier than twenty-four (24) hours  
prior to the normal scheduled pickup day.  
Scheduled trash pickup throughout the entire  
Township is Thursday. You are only permitted  
to place trash out on Wednesday.**

This ordinance also requires that containers must  
be stored immediately after pickup to an obscure  
portion of the property until the next scheduled  
pick up.

**Unfortunately, due to COVID-19 all township events have been postponed or cancelled. The recreation committee is anxious to get things started again once it is safe for everyone. Please look for updates on the Reserve Township website ([reservetwp.com](http://reservetwp.com)) along with the Township of Reserve Facebook page.**

### **TOWNSHIP REMINDERS**

- \* All open burning must be done in compliance with the Allegheny County regulations. If you feel someone is in violation of the burning regulations, file your complaint with the ACHD at 412-687-2243
- \* Contact the Code Enforcement officer 412-322-1551, to see if a permit is required **before you start a project**, including walls, fences, or any accessory structure to ensure you are following Township Ordinances and Building Codes.

### **Attention Landlords, Managers and Tenants**

- \* Reserve Township requires, **by Ordinance**, that all owners, landlords, managers, and agents **MUST** register all tenants/renters from all properties located in Reserve Township. An **Occupancy Permit** is needed for new tenants and sale of property. **Tenant Registration** form is needed for every new tenant. Forms are available at the Township Office or on the website at **Reservetwp.com**. (There is a fee of \$50.00 for every occupancy permit needed). **Non-registration could result in citations**
  - \* Effective January 1, 2019 no water bill will be put in tenants' names unless a billing change request form is filled out by the owners of the property, and an **application for sewer and water service** is completed and a **\$200.00 security deposit** is received. All forms can be found on the Township Website and in the Township office.
- Note: This does not release the owners from delinquent bills. Owners are still responsible for any & all outstanding bills not paid by tenants. (Ordinance #513)

### **Part Time Administrative Assistant**

Reserve Township is seeking candidates for the position of Part Time Administrative Assistant. (24-32 hours a week) This position requires the successful candidate to perform a wide range of secretarial and general office duties. Ideal candidates should possess interest in local government, good communication skills, verbally and in writing, maintain organization, and have proficient computer skills. Knowledge of QuickBooks preferred. Send resume to [manager@reservetwp.com](mailto:manager@reservetwp.com) by October 9, 2020. Please specify "Admin Position Resume" in the subject line.

### **PROPERTY TAX COLLECTOR**

**JOHN ALIOTO – OFFICE # 412-322-2235**

#### **OFFICE HOURS**

**Monday Closed \* Tuesday 9am–Noon  
Wed. 4:00pm-8:00pm \* Thursday 8:30am –  
11:30am \* Friday Closed**

**NOTE:** Although payments can be dropped off at the township during the Tax Collector's off hours, receipts or tax information **Can Only Be Given by the Tax Collector**. Township employees are NOT permitted to handle tax bills. No receipts will be mailed back unless a self-addressed stamped envelope is provided.