

TOWNSHIP OF RESERVE  
33 LONSDALE STREET  
PITTSBURGH, PA 15212

APPLICATION OF CERTIFICATE OF OCCUPANY

Application is hereby made for permission to use the property herein described for the purpose stated. If such use complies with the provisions of all laws and Ordinance and Certificate of Occupancy is issued, it is understood by the applicant said certificate will authorize only the use stated in this application, and that such use may not legally be extended or changed without authorization by a new certificate.

Date of Application \_\_\_\_\_

Land Owner \_\_\_\_\_ Phone: \_\_\_\_\_

Land Owner's Address \_\_\_\_\_

Property Location \_\_\_\_\_ Lot & Block #: \_\_\_\_\_

Name of Applicant \_\_\_\_\_ Phone: \_\_\_\_\_

Current/Mailing Address \_\_\_\_\_ Cell Ph: \_\_\_\_\_

Name of Business \_\_\_\_\_ Phone: \_\_\_\_\_

Proposed Use: \_\_\_\_\_

No. Employees \_\_\_\_\_ Size of Bldg. or Space \_\_\_\_\_

Sewer: Public \_\_\_\_\_ On-Lot Sewage \_\_\_\_\_ Water: Public \_\_\_\_\_ Well \_\_\_\_\_

Type of Delivery or Truck Service \_\_\_\_\_

Opening Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

.....  
For Office Use

Filing Fee: \$ \_\_\_\_\_ Zoning District: \_\_\_\_\_

Building Permit No. \_\_\_\_\_ (Applicable) Date Permit Issued: \_\_\_\_\_

Date of Final Inspect: \_\_\_\_\_ Sprinkle red: \_\_\_\_\_

Use Group: \_\_\_\_\_ Occupancy: \_\_\_\_\_

Applicable Code: \_\_\_\_\_ Type of Construction: \_\_\_\_\_

Date Occupancy Cert. Approved: \_\_\_\_\_ By \_\_\_\_\_

Remarks: \_\_\_\_\_

# RESERVE TOWNSHIP PROPERTY REGISTRATION FORM

Property Owner Name: \_\_\_\_\_

Property Owner's Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Owners Phone Number: \_\_\_\_\_

Location of Property: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Unit #/Apt. # \_\_\_\_\_

Commercial: \_\_\_\_\_ Residential: \_\_\_\_\_

List all Occupants in this unit:

Name: \_\_\_\_\_ Phone number: \_\_\_\_\_ Age (Optional): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Property Owner

Signature: \_\_\_\_\_

**Official Use Only:**

Date Received: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Check No.: \_\_\_\_\_ Cash: \_\_\_\_\_

Return To: Reserve Township

Occupancy Permit Fee \$50.00 per unit/apt/dwelling for current  
occupant

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